



North East Combined Authority, Overview and Scrutiny Committee

Tuesday 9 December 2014 at 3.00pm

Meeting to be held: Committee Room, Newcastle Civic Centre

www.northeastca.gov.uk

AGENDA

	Page No
1. Apologies for absence	
2. Declarations of Interest	
Please remember to declare any personal interest where appropriate both verbally and by recording it on the relevant form (to be handed to the Democratic Services Officer). Please also remember to leave the meeting where any personal interest requires this.	
3. Minutes of previous meeting held on 15 October 2014	1 - 4
4. North East Combined Authority Budget 2015/16	
Members are requested to note the intention to circulate the above report on a supplemental agenda in accordance with the provisions of the Local Government (Access to Information) Act 1985	
5. Forward Plan and Overview and Scrutiny Committee Work Programme	5 - 44
6. Dates and time of next meeting	

Contact Officer: Brenda Joyce Tel: 0191 2116144 E-mail: Brenda.joyce@newcastle.gov.uk

To All Members

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North East Combined Authority, Overview and Scrutiny Committee

15 October 2014

(3.00 - 4.00 pm)

Meeting held - Sunderland Civic Centre

Present:

Councillor: Wright (Chair)

Councillors: Daley, Dillon, Eagle, Glindon, Graham, Maxwell, Meling, Pearson and Snowdon

21 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Armstrong, Lower, Stradling and Tyler.

22 DECLARATIONS OF INTEREST

No declarations were made.

23 MINUTES OF THE PREVIOUS MEETING HELD ON 9 SEPTEMBER 2014

The minutes of the last meeting held on 9 September 2014 were agreed as a correct record and signed by the Chair.

24 2015/16 BUDGET PROCESS AND TIMETABLE

Submitted: Report of the Chief Finance Officer and Monitoring Officer to outline the process and arrangements for setting the NECA Budget for 2015/16 Budget (previously circulated and copy attached to the official minutes).

This Committee meeting provided an opportunity to consider the Budget Process and Transport Levies for 2015/16 and to consider how Overview and Scrutiny wished to feed comments into the process in line with the Constitution.

It was pointed out that the process of setting the NECA budget and the transport levies for NECA was a relatively complex one. A report about the draft budget proposals for 2015/16 was currently being produced for the NECA Leadership Board on 21 October for consideration and this would start the consultation process on the budget proposals.

Although the date of the final decisions on the budget was 20 January 2015, there were a series of earlier meetings that would make important decisions or key recommendations to be considered by the Leadership Board in January. These included Tyne and Wear Sub-Committee on 13 November and Transport North East Committee (date to be confirmed in December), which would make recommendations on the Transport Budget and Levy for consideration by the Leadership Board and METRO fares to be implemented from 2 January 2015. Overview and Scrutiny were advised to take these dates into account in determining its approach to the scrutiny of the Budget.

The Chief Finance Officer advised that the Scrutiny Committee would be able to consider the draft budget proposals once they were agreed by the Leadership Board on 21 October.

The Chair invited comments and questions from Members as detailed below:-

- In response to a question about how detailed the budget figures would be, the Chief Finance Officer advised that figures would be available for Tyne and Wear and Durham; Northumberland was still working on this. Much of the Growth Fund spend had already been determined. Although it would take time, it was an aspiration to bring forward the undetermined money.
- Improving the accountability of the LEP was raised. This was an important issue as it involved public money and the public should have access to the decisions. Committee was informed that new accountability rules were expected.
- The Chief Finance Officer advised that a strong working relationship existed between officers and the LEP and there was a clear record of where the money had been spent. The LEP accounts would be audited and publicly available as this was included in the NECA budget (although there would be some elements of confidentiality). Guidance was being developed by CLG and the DfT which envisaged scrutiny arrangements being in place; it was hoped it would be issued in the near future.
- There was some discussion about the possibility of the Committee scrutinising the relationship between the Combined Authority (CA) and the LEP.
- While the business-led LEP may be unfamiliar with the role of scrutiny, it would be necessary to build accountability into the developing relationship between NECA, the LEP and NECA Scrutiny
- The Monitoring Officer stated that the LEP was a separate entity from the CA; invitations could be extended to individuals to attend Overview and Scrutiny Committee meetings and this could include the chair/senior officer of the LEP.
- The Chair noted that guidance was awaited but requested that it be reported back that the Overview and Scrutiny Committee would want to look at the relationship between the CA and the LEP.

The Committee AGREED unanimously that the LEP be invited to attend a future meeting of the Scrutiny Committee.

The Chief Finance Officer suggested that the next meeting of Committee on 9 December would provide a good opportunity to comment on the budget papers

already published and the final papers available; he also suggested that Members give some thought to how they wanted to be involved in budget consultation, bearing in mind the final proposals would be determined in early January.

RESOLVED – That Overview and Scrutiny Committee agree it should look at the best way to take this forward.

25 REVIEW OF CA ARRANGEMENTS AND GOOD PRACTICE

Submitted: Report of Monitoring Officer to enable Committee to consider the arrangements for sub-regional decision making in other areas in order to explore good practice and the scrutiny responses to different ways of decision-making (previously circulated and copy attached to the official minutes).

The Scrutiny Officer informed Committee that the scrutiny arrangements of the other combined authorities established in 2014 (Sheffield City Region, Liverpool City Region, and West Yorkshire) were progressing along similar lines as those of NECA; enquiries would be made with each of the newly established combined authorities to share experiences of setting up formal arrangements.

She went on to advise that the Greater Manchester Combined Authority (GMCA), established in April 2011, did have a formal joint scrutiny committee and this was arguably the most developed structure for sub-regional scrutiny in England. This group met on a monthly basis and had a tight focus on strategic issues. However, direct comparisons with NECA could not be made due to differing remits and different social geography.

The GMCA Scrutiny Committee would be developing a new approach to performance management in line with the refreshed Greater Manchester Strategy next year. More detail on this could be sourced if NECA Overview and Scrutiny Members considered it would be helpful. Visits to other combined authority 'scrutiny committees' could also be arranged if Members were interested.

Members comments and suggestions following the presentation of the report were made as follows:-

- It would be useful to meet counterparts in other areas.
- A carbon copy of the GMCA arrangements was not required; a 'best fit' for NECA would need to be developed.
- It was acknowledged that a type of performance management framework would be useful, and, as an action this Committee should monitor performance.
- It was proposed that any visits to other 'scrutiny authorities' should be delegated to the Chair and Vice Chair.
- A further suggestion was that officers should informally look at other areas before taking this any further.
- The report was reassuring and the Committee appeared to be on the right track.
- Involving NEREO as a mechanism for Member development was suggested.

RESOLVED - That the following 3 actions be progressed:-

1. Look at building a performance management framework into the work programme;
2. Approach NEREO about added value, training issues etc; and.
3. The Chair and the Vice Chair to consider the possibility of meeting with Scrutiny Committee members from other areas.

26 **FORWARD PLAN & WORK PROGRAMME**

Submitted: Report of Monitoring Officer to provide Members with an opportunity to consider the items on the Forward Plan for the current 28 day period (previously circulated and copy attached to the official minutes).

The Scrutiny Officer introduced this standing item on the agenda which enabled Members to raise issues and ask questions. Reviewing and scrutinising the decisions made by the Combined Authority was one of the main functions of overview and scrutiny. One of the ways that this could be achieved was by considering the forthcoming decisions of the NELB, the TNEC, the TWSC and the decisions of the County Council of Durham and Northumberland County Council. In doing so the Scrutiny Committee should determine whether Scrutiny could add value in relation to the decision being made and the most recent version of the Forward Plan was attached to the report as Appendix 1.

Appendix 2 provided details of the Overview and Scrutiny Committee 2014/15 Work Programme. In addition to the scheduled items 6 monthly updates on each of the 3 themes would also be delivered; this focus on the themes could possibly develop into a type of performance management framework

RESOLVED – That the Overview and Scrutiny Committee consider the Forward Plan in relation to the development of the Committee's Work Programme.

27 **DATES AND TIME OF NEXT MEETING**

2:00pm on Wednesday 9 December 2014 at Newcastle Civic Centre.

North East Combined Authority

Overview and Scrutiny Committee

DATE: 9th December 2014

SUBJECT: FORWARD PLAN & SCRUTINY WORK PROGRAMME

REPORT OF: MONITORING OFFICER

EXECUTIVE SUMMARY

The purpose of this report is to provide Members with an opportunity to consider the items on the Forward Plan for the current 28 day period.

RECOMMENDATIONS

It is recommended that the Scrutiny Committee considers the Forward Plan in relation to the development of the Committee's Work Programme.

North East Combined Authority

Overview and Scrutiny Committee

1. Background Information

- 1.1 The Forward Plan is a document which lists the decisions that the North East Combined Authority committees intend to take in the coming months. The Plan is updated on a fortnightly basis.
- 1.2 The Forward Plan contains specific information relating to each decision, including the date the decision will be made, a brief explanation of the topic, the consultation to be undertaken, and contact details of the author.
- 1.3 Details of each decision are usually included on the Forward Plan 28 days before the report is considered and any decision is taken.

2. Role of Overview and Scrutiny

- 2.1 Reviewing and scrutinising the decisions made is one of the main functions of overview and scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the NELB, the TNEC, the TWSC and the decisions of the County Council of Durham and Northumberland County Council.
- 2.2 In doing so the Scrutiny Committee should determine whether Scrutiny can add value in relation to the decision being made.
- 2.3 To this end, the most recent version of the Forward Plan is included on the agenda of this Committee. The Forward Plan for the current 28 day period is attached marked Appendix 1.
- 2.4 The Scrutiny Committee's Annual Work Programme, as previously agreed and updated by Committee, is also attached as Appendix 2.

3. Next Steps

- 3.1 The Forward Plan will allow the Scrutiny Committee to find out about major decisions that the Combined Authority is planning to take and provides the opportunity to comment on these decisions.
- 3.2 In considering the Forward Plan, Members are asked to consider those issues where the Scrutiny Committee could make a contribution which would add value.

North East Combined Authority

Overview and Scrutiny Committee

3.3 If the Scrutiny Committee determines to review or scrutinise a decision notified in the Forward Plan, a meeting of the Committee will be arranged to allow scrutiny members to carry out their role in a timely way.

.4. Potential Impact on Objectives

4.1 Review and scrutiny of decisions in the Forward Plan will contribute towards the development and implementation of the policy framework of the NECA, Nexus and NELEP as well as providing appropriate challenge to decisions taken.

5. Finance and Other Resources

5.1 No financial or other resource implications are identified at this stage. The financial impact of any proposals or recommendations should be taken into account and any significant implications should be reflected in any considerations and comments made by the Scrutiny Committee.

6. Legal

6.1 There are no specific legal implications arising from these recommendations.

7. Other Considerations

7.1 Consultation/Community Engagement

Not applicable

7.2 Human Rights

There are no specific human rights implications arising from this report.

7.3 Equalities and Diversity

Not applicable

7.4 Risk Management

Not applicable

7.5 Crime and Disorder

Not applicable

7.6 Environment and Sustainability

Not applicable

North East Combined Authority

Overview and Scrutiny Committee

8. Background Documents

8.1 None

9. Links to the Local Transport Plans

9.1 None

10. Appendices

10.1 None

11. Contact Officers

11.1 Karen Brown, Scrutiny Officer, karen.brown@sunderland.gov.uk

Sign off

- Head of Paid Service ✓
- Monitoring Officer ✓
- Chief Finance Officer ✓



Forward Plan of Decisions

16 June – 17 November 2014*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of giving the 28 day notice of decisions that are planned to be taken by the NECA, its committees or a Chief Officer, which impact on the key areas of the NECA, namely Transport, Economic Development, Regeneration, Skills and Inclusion.

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan, please contact the appropriate officer as detailed against each entry.

***The most recent items are displayed at the end of the document.**

Appendix 1

No./ Date Published on Forward Plan	Date of Decision	Decision Maker	Topic	Thematic area	Consultees /Consultation Process	Background Documents	Contact Officer
1. 16 June 2014	15 July 2014 (Retrospective formal endorsement of the response to the above consultation, to be submitted by the deadline of 24 June.)	North East Leadership Board	Consultation response – Proposals to amend legislation relating to combined authorities and economic prosperity boards	Transport, Economic Development and Regeneration And Employability and Inclusion	The response has been informed by discussions with the Monitoring Officers, Economic Directors, Chief Executives and Leaders and Elected Mayor.	None	Caroline Winter Policy Manager, 7 North East Local Authorities Tel 0191 211 5058 caroline.winter@ newcastle.gov.uk
2. 16 June 2014	15 July 2014	North East Leadership Board	Appointment of the Chief Finance Officer	This is a corporate issue.	The Leaders and Elected Mayor will be consulted as will the Chief executives of the Constituent Authorities and the Chief Officers of the NECA	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyreside.gov.uk Any person wishing to make representations regarding this

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							matter should contact the Officer above by 8 July 2014
3. 16 June 2014	15 July 2014	North East Leadership Board	Membership of NECA Committees	This is a corporate issue.	The Leaders and Elected Mayor will be consulted as will the Chief executives of the Constituent Authorities and the Chief Officers of the NECA	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 <a href="mailto:Viv.geary@northty
neside.gov.uk">Viv.geary@northty neside.gov.uk Any person wishing to make representations regarding this matter should contact the Officer above by 8 July 2014
4. 16 June 2014	15 July 2014	North East Leadership Board	Adoption of the Assurance Framework for Major Transport Scheme delivery	Transport	No consultation required	North East Local Transport Body Assurance Framework	Mark Wilson Principal Transport Advisor (0191) 211 5679 <a href="mailto:Mark.wilson@new
castle.gov.uk">Mark.wilson@new castle.gov.uk

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No./ Date Published on Forward Plan	Date of Decision	Decision Maker	Topic	Thematic area	Consultees /Consultation Process	Background Documents	Contact Officer
							Representations should be forwarded to the contact officer 7 working days before the meeting.
5. 30 June 2014	15 July 2014	Leadership Board	The North East Local Enterprise Partnership (NE LEP) - Accountable Body	This is a corporate issue	The Leaders and Elected Mayor will be consulted as will the Chief executives of the Constituent Authorities and the Chief Officers of the NECA	Report to Cabinet of Sunderland City Council of 10 October 2012	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyreside.gov.uk Any person wishing to make representations regarding this matter should contact the Officer above by 8 July 2014
6.	15 July 2014	Leadership Board	Appointment of Independent Person	This is a corporate	The Leaders and Elected Mayor	None	Vivienne Geary, Monitoring Officer,

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30 June 2014				issue	will be consulted as will the Chief executives of the Constituent Authorities and the Chief Officers of the NECA		Tel 0191 6435339 Viv.geary@northtyreside.gov.uk Any person wishing to make representations regarding this matter should contact the Officer above by 8 July 2014
7. 30 June 2014	15 July 2014	Leadership Board	Transport Policy Update	Transport	No consultation required	North East Local Transport Body Assurance Framework North East Rail Statement	Mark Wilson Principal Transport Advisor (0191) 211 5679 Mark.wilson@newcastle.gov.uk Representations should be forwarded to the contact officer 7 working days before the

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							meeting.
8. 30 June 2014	15 July 2014	Leadership Board	Rail Capabilities Document	Cross- thematic implications	No consultation required	'Rail Capabilities' our contribution to the future of Britain's railways' document.	Mark Wilson Principal Transport Advisor (0191) 211 5679 Mark.wilson@newcastle.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
9. 30 June 2014	29 July 2014	Transport North East Committee	Finalisation of the Assurance Framework for Major Transport Scheme delivery	Transport	No consultation required	North East Local Transport Body Assurance Framework	Mark Wilson Principal Transport Advisor (0191) 211 5679 Mark.wilson@newcastle.gov.uk Representations should be forwarded to the

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							contact officer 5 working days before the meeting.
10. 30 June 2014	29 July 2014	Transport North East (Tyne and Wear) Sub-Committee	Bus Strategy Update	Transport		ITA Bus Strategy, NEBOA VPA proposal and QCS Consultation materials available at http://www.nexus.org.uk/bustrategy	Tobyn Hughes Deputy Director General (Nexus) (0191) 203 3246 Tobyn.Hughes@Nexus.org.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
11. 30 June 2014	For information, 29 July 2014	Transport North East Committee	Bus Strategy Update (for information)	Transport		ITA Bus Strategy, NEBOA VPA proposal and QCS Consultation materials	Tobyn Hughes Deputy Director General (Nexus) (0191) 203 3246 Tobyn.Hughes@Nexus.org.uk

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						available at http://www.nexus.org.uk/bussstrategy	Representations should be forwarded to the contact officer 7 working days before the meeting.
12. 30 June 2014	29 July 2014	Transport North East Committee	North East Combined Authority Response to the consultation on the future of the Northern and Transpennine Rail Franchises	Transport		Northern and Transpennine franchise consultation https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/318212/northern-transpennine-consultation.pdf	Mark Wilson Principal Transport Advisor (0191) 211 5679 Mark.wilson@newcastle.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
13. 30 June	29 July 2014	Transport North East Committee	Rail Devolution update and next steps	Transport			Mark Wilson Principal Transport Advisor

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2014							<p>(0191) 211 5679 Mark.wilson@newcastle.gov.uk</p> <p>Representations should be forwarded to the contact officer 7 working days before the meeting.</p>
14. 1 August 2014	16 September 2014	North East Leadership Board	Annual Report and Accounts 2013/14 for Tyne and Wear Integrated Transport Authority	This is a corporate issue	The accounts have been subject to a period of public inspection from 14 July to 8 August, and have been subject to review by the appointed External Auditors to the Authority.	Annual Report and Accounts 2013/14 Report of the External Auditor on the Statement of Accounts 2013/14	Eleanor Goodman, Senior Accountant, eleanor.goodman@newcastle.gov.uk (0191) 277 7518 Representations should be forwarded to the contact officer 7 working days before the meeting.

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15. 1 August 2014	16 September 2014	North East Leadership Board	North East Combined Authority Budget 2015/16 – Timescales and Overview	This is a corporate issue	This report sets out the consultation process which will take place as part of the preparation of the 2015/16 budget.	North East Combined Authority Budget Report 2014/15 – 29 April 2014	Eleanor Goodman, Senior Accountant, eleanor.goodman @newcastle.gov.u k (0191) 277 7518 Representations should be forwarded to the contact officer 7 working days before the meeting.
16. 1 August 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	New Tyne Crossing - Proposed Variations to the Project Agreement (Confidential)	Transport		New Tyne Crossing Project Agreement dated November 2007 – Confidential The River Tyne (Tunnels)	Michael Murphy, Engineer to the Tunnels, 0191 211 5950, michael.murphy@ newcastle.gov.uk Representations should be forwarded to the contact officer 7

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						Order 2005	days in advance of the meeting.
17. 1 August 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Tyne Pedestrian and Cyclist Tunnels (TPCT) – Phase 3 Improvement Works Update	Transport		Report dated 22 July 2010 TPCT – Investment Proposals	Michael Murphy, Engineer to the Tunnels, 0191 211 5950, michael.murphy@ newcastle.gov.uk Representations should be forwarded to the contact officer 7 days in advance of the meeting.
18. 1 August 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Tyne Tunnel Operations	Transport			Michael Murphy, Engineer to the Tunnels, 0191 211 5950, michael.murphy@ newcastle.gov.uk Representations should be forwarded to the contact officer 7

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							days in advance of the meeting.
19. 1 August 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	New Tyne Crossing Update	Transport			Michael Murphy, Engineer to the Tunnels, 0191 211 5950, michael.murphy@ newcastle.gov.uk Representations should be forwarded to the contact officer 7 days in advance of the meeting.
20. 1 August 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Tyne and Wear Local Sustainable Transport Fund Update	Transport			Melanie Carls (LSTF Programme Manager) melanie.carls@ne wcastle.gov.uk (01291) 211 6023 Representations should be forwarded to the

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							contact officer 7 days in advance of the meeting.
21. 18 August 2014	9 September 2014	Overview and Scrutiny Committee	The Appointment of Substitute Members to the Committees, Joint Committee and Sub-Committees of the Combined Authority	This is a corporate issue	The Leaders and Elected Mayor will be consulted as will the Chief Executives of the Constituent Authorities and the Chief Officers of the NECA	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyreside.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
22. 18 August 2014	12 September 2014	Governance Committee	The Establishment of Sub-Committees of the Governance Committee.	This is a corporate issue	The Leaders and Elected Mayor will be consulted as will the Chief executives of the Constituent Authorities and the Chief Officers of the NECA	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyreside.gov.uk Representations should be

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							forwarded to the contact officer 7 working days before the meeting.
23. 18 August 2014	16 September 2014	North East Leadership Board	Rail North	Transport	The Leaders and Elected Mayor will be consulted as will the Chief Executives of the Constituent Authorities and the Chief Officers of the NECA	Report to Transport North East Committee 29 July 2014	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyneside.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
24. 18 August 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Decision-making Support Processes	Transport	The Leaders and Elected Mayor will be consulted as will the Chief executives of the Constituent Authorities and	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyneside.gov.uk

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					the Chief Officers of the NECA		Representations should be forwarded to the contact officer 7 working days before the meeting.
25. 20 August 2014	12 September 2014	Governance Committee	Request for Dispensations – To determine requests for dispensations from Members and substitute Members of the Leadership Board in relation to their registerable and non- registerable personal interests.	This is a corporate issue.	The Leaders and Elected Mayor will be consulted as will the Chief Executives of the Constituent Authorities and the Chief Officers of the NECA	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyneside.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
26. 20 August 2014	16 September 2014	North East Leadership Board	Loan Agreements (confidential)	This is a corporate issue	The Leaders and Elected Mayor will be consulted as will the Chief	None	Vivienne Geary, Monitoring Officer, Tel 0191 6435339 Viv.geary@northtyneside.gov.uk

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					Executives of the Constituent Authorities and the Chief Officers of the NECA		neside.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.
27. 2 September 2014	9 September 2014	Overview and Scrutiny Committee	Developing the Work Programme	Transport		None	Karen Brown Scrutiny Officer Sunderland City Council Phone 0191 561 1004 karen.brown@sunderland.gov.uk Representations should be forwarded to the contact officer 7 working days before the meeting.

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28. 2 September 2014	12 September 2014	Governance Committee	Internal Audit Progress Report - update on the outcomes from internal audit activity and progress against the delivery of the internal audit plan.	This is a corporate issue.	No consultation required	Internal Audit Plan, Final Internal Audit Plan	Philip Slater, Audit, Risk and Insurance Service Manager, philip.slater@newcastle.gov.uk (0191) 2116511 Representations should be forwarded to the contact officer 7 working days before the meeting.
29. 10 September 2014	9 October 2014	Transport North East Committee (TNEC)	Capital Programme 2014/15 – Monitoring Report This report provides the Transport North East Committee (TNEC) with a progress update in relation to delivery of the transport related capital	Corporate issue	No consultation required	NECA Budget and Capital Programme 2014/15	Eleanor Goodman Senior Accountant eleanor.goodman@newcastle.gov.uk 0191 277 7518 Representations should be forwarded to the contact officer 7 working days

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			programme for 2014/15. This is a requirement of the NECA Constitution and is a function delegated to TNEC.				before the meeting.
30. 10 September 2014	9 October 2014	Transport North East Committee (TNEC)	<p>Revenue Budget 2014/15 – Monitoring Report</p> <p>This report provides the Transport North East Committee with a progress update in relation to how the transport related budgets for the delivery agencies for 2014/15 are being managed. This is a requirement of the NECA constitution and is a function delegated to TNEC.</p>	Corporate issue	No consultation required	NECA Budget and Capital Programme 2014/15	<p>Eleanor Goodman Senior Accountant eleanor.goodman@newcastle.gov.uk 0191 277 7518</p> <p>Representations should be forwarded to the contact officer 7 working days before the meeting.</p>

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31. 10 September 2014	9 October 2014	Transport North East Committee	<p>Concessionary Travel Budget 2014/15</p> <p>The report is to provide Transport North East Committee with further information regarding the breakdown of the concessionary travel budget, as requested at the TNEC meeting of 29 July 2014.</p>	Transport	Consultation with officers from local authorities including Durham and Northumberland	N/A	Bernard Garner Director General Nexus bernard.garner@nexus.org.uk 0191 2033201
32. 10 September 2014	9 October 2014	Transport North East Committee	<p>Improving Local Bus Services.</p> <p>The purpose of this report is to note the content of a report setting out both a Quality Contracts Scheme and a Voluntary</p>	Transport	The Quality Contracts Scheme has been subject to a formal statutory consultation	Available at www.nexus.org/busstrategy	Mark Wilson mark.wilson@newcastle.gov.uk 0191 211 5679 Representations should be forwarded to the contact officer 7 working days

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			Partnership Agreement for the Tyne and Wear area, and to recommend that the Leadership Board considers these matters at its meeting on 21 October 2014.				before the meeting.
33. 10 September 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	The Role of Transport North East Sub- Committee and Delivery of Functions. Report clarifies the various roles of TWSC in taking forward the Combined Authority transport agenda and how through the Nexus three year plan TWSC will	Transport	Consultation with NECA officers.	N/A	Bernard Garner Director General Nexus bernard.garner@nexus.org.uk 0191 203 3201

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			oversee delivery.				
34. 10 September 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Nexus Board – Temporary Extension of Contract. Report seeks a temporary extension of contract for an independent Non- Executive Director Board member of Nexus. A further report will follow on permanent changes to the Nexus Board.	Transport	Consultation with NECA officers.	N/A	Bernard Garner Director General Nexus bernard.garner@nexus.org.uk 0191 203 3201 Representations should be forwarded to the contact officer 7 working days before the meeting.
35. 10 September 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Improving Local Bus Services. The purpose of this report is to note the content of a report setting out both a Quality Contracts Scheme and a	Transport	The Quality Contracts Scheme has been subject to a formal statutory consultation	Available at www.nexus.org/busstrategy	Mark Wilson mark.wilson@newcastle.gov.uk 0191 211 5679 Representations should be forwarded to the Contact Officer 7

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			Voluntary Partnership Agreement, and to recommend that the Leadership Board considers these matters at its meeting on 21 October 2014.				days in advance of the meeting.
36. 10 September 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Nexus: delivery of Metro Asset Renewal Programme (Metro ARP). The purpose of this report is to advise TWSC of Nexus performance in respect of the Metro ARP delivery such that the Sub-Committee exercises the monitoring and oversight functions	Transport	The report has been prepared through Nexus corporate performance reporting processes regarding delivery of the Metro ARP.	NECA Constitution	Bernard Garner Director General Nexus b.garner@nexus.org.uk 0191 203 3201

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			in respect of Nexus activities delegated to it from NELB.				
37. 10 September 2014	9 October 2014	Transport North East (Tyne and Wear) Sub- Committee	Nexus: Corporate Performance Monitoring The purpose of this report is to advise TWSC of Nexus corporate performance in respect of service and project delivery such that the Sub-Committee exercises the monitoring and oversight functions in respect of Nexus activities delegated to it from NELB.	Transport	The report has been prepared through Nexus corporate performance reporting arrangements.	NECA Constitution	Bernard Garner Director General Nexus b.garner@nexus.org.uk 0191 203 3201
38.	21 October 2014	North East Leadership Board	Improving Local Bus Services.	Transport	The Quality Contracts Scheme has	Available at www.nexus.org/busstrateg	Mark Wilson 0191 2115679 mark.wilson@new

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10 September 2014			The purpose of this report is to note and consider the content of a report setting out both a Quality Contracts Scheme and a Voluntary Partnership Agreement for the Tyne and Wear area, and to determine which option, if any, to progress.		been subject to a formal statutory consultation.	y	castle.gov.uk Representations should be forwarded to the Contact Officer 7 days in advance of the meeting.
39. 16 September 2014	9 October 2014	Transport North East Committee (TNEC)	Prospectus for investment in the East Coast Main Line. The purpose of the report is to note the contents of a report setting out the economic benefits of investment in the East Coast Main	Transport	Consultation with NECA officers forming part of the ECMA consortium and technical officer groups	Prospectus available at http://www.york.gov.uk/downloads/file/14680/ecma_prospectus_with_annexes	Mark Wilson mark.wilson@newcastle.gov.uk 0191 211 5679 Representations should be forwarded to the contact officer 7 working days before the meeting.

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			Line for economies served by the route, and the UK as a whole.				
40. 22 September 2014	21 October 2014	North East Leadership Board	<p>Consultation response – Northern Futures.</p> <p>Retrospective formal endorsement of the North East Combined Authority’s response to the Northern Futures consultation, to be submitted by the deadline of 17 October.</p>	All	The response has been informed by discussions with the Economic Directors, Chief Executives and Leaders and Elected Mayor.		<p>Caroline Winter Policy Manager, 7 North East Local Authorities 0191 211 5058 caroline.winter@newcastle.gov.uk</p>
41. 22 September 2014	21 October 2014	North East Leadership Board	North East Combined Authority Budget 2015/16 and Medium Term Financial Strategy.	Corporate issue	The budget for 2015/16 and Medium Term Financial Strategy will be subject to	NECA Report 16/09/14 2015/16 Budget Process and Timetable	<p>Paul Woods Chief Finance Officer paul.woods@northyork.gov.uk 07446936840</p>

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			To note the report for information and agree to a final budget report to be presented to the Authority for agreement in January 2015.		consultation in advance of formal agreement in January 2015.	NECA Report 29/04/14 Report on the 2014/15 Budget for the Combined Authority	
42. 3 October 2014	21 October 2014	North East Leadership Board	Mental Health and Employment Integration Trailblazer Endorsement of the initial submission to Government to ultimately secure the £1.7million allocation for 2015/16 as identified within the North East Growth Deal.	Employability and Inclusion	Workshops have been held with appropriate representatives from the employability/incl usion and public health professionals within each of the local authorities and Job Centre Plus.	None	Janice Rose, Economic and Inclusion Policy Manager, Northumberland County Council 01670 624747 janice.rose@northumberland.gov.uk All representations to be made by email to the Contact Officer by Thursday 9 October.
43.	13 November	Transport	Revision to Metro	Transport	Thematic Lead	N/A	Bernard Garner,

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15 October 2014	2014	North East (Tyne and Wear) Sub- Committee	and Ferry Fares 2015 The TWSC is requested to approve the proposed levels for Metro and Ferry fares set out in the report, to be effective from 2 January 2015.		for Transport, Statutory Officers		Director General, Nexus 0191 2033201 b.garner@nexus.org.uk Representations to be forwarded to the Contact Officer.
44. 15 October 2014	13 November 2014	Transport North East (Tyne and Wear) Sub- Committee	Go Smarter Communications Update This report will update Members on the communications activity that has taken place, and is planned, to promote Tyne and Wear's successful Schools Go Smarter and Go Smarter to Work (Local Sustainable	Transport	Senior Tyne and Wear transport officers have been involved in agreeing communications strategies by means of regular reports to LSTF Programme Board.	GoSmarter website: http://www.go-smarter.co.uk/	Sue Ambrosi, Senior Communication Officer Sue.Ambrosi@newcastle.gov.uk 0191 211 5614 Representations should be forwarded to the contact officer 7 working days before the

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			Transport Fund) programmes, using a range of media sources.				meeting.
45. 23 October 2014	13 November 2014	Transport North East (Tyne and Wear) Sub- Committee	<p>Tyne Tunnel Update</p> <p>This report advises Members on: (1) the proposed date and timing of the next toll increase and (2) following the report to the previous meeting of the Sub-Committee, gives a further update on progress with Phase 3 of the Tyne Pedestrian and Cycle Tunnel improvement works.</p>	Transport	Consultation has taken place with TT2 management and with senior NECA officers	None.	<p>Eleanor Goodman, Senior Accountant, eleanor.goodman @newcastle.gov.u k 0191 277 7518</p> <p>Michael Murphy, Engineer to the Tunnels, michael.murphy@ newcastle.gov.uk 0191 211 5950</p> <p>Representations should be forwarded to the contact officer 7 working days before the meeting.</p>

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46. 5 November 2014	4 December 2014	Transport North East Committee	<p>Transport Budget 2015/16</p> <p>The Committee is asked to consider recommendations for Transport Budgets. Comments on Transport Budget proposals will be taken into account in producing the Budget report for the NECA Leadership Board meeting in January 2015, when decisions on the Budget will be taken.</p>	Transport/ Corporate issue	<p>This report forms part of the consultation process on the development of the 2015/16 budget as required by the NECA constitution. The North East Chamber of Commerce and the Overview and Scrutiny Committee will also be consulted.</p>	<p>Reports to North East Leadership Board 21 October 2014; 16 September 2014 NECA Budget 2014/15</p>	<p>Paul Woods, Chief Financial Officer paul.woods@northtyneside.gov.uk 07446936840</p> <p>Representations should be forwarded to the Contact Officer 7 days before the meeting.</p>
47. 10 November 2014	9 December 2014	Governance Committee	<p>Annual Audit Letter 2013/14</p> <p>For information.</p>	Corporate issue	<p>The Accounts to which the Annual Audit Letter relates were subject to a</p>	<p>Annual Report and Accounts 2013/14 External</p>	<p>Eleanor Goodman, Senior Accountant 0191 277 7518 eleanor.goodman@newcastle.gov.uk</p>

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					period of public inspection. The Accounts themselves were considered by Governance Committee and agreed by the Leaders Board in September 2014.	Auditors Report on the Accounts September 2014	k Representations to be forwarded to the Contact Officer
48. 10 November 2014	9 December 2014	Governance Committee	Internal Audit Progress Report The report provides an update on the outcomes from internal audit activity and progress against the delivery of the internal audit plan.	Corporate issue	Head of Paid Service, Monitoring Officer and Chief Finance Officer	Internal Audit Plan, Final Internal Audit Plan	Philip Slater, Audit, Risk and Insurance Service Manager, Newcastle City Council, 0191 2116511, e-mail Philip.slater@newcastle.gov.uk Representations to be forwarded to the Contact Officer
49.	9 December 2014	Governance Committee	Request for Dispensations	Corporate issue	The Leaders and Chief Executives		Vivienne Geary Monitoring Officer

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10 November 2014			To determine requests for dispensations from 3 Members of the Leadership Board in relation to their registerable and non-registerable personal interests relating to their role as Directors of the Newcastle International Airport Limited.		have been consulted in relation to this matter		viv.geary@northty neside.gov.uk 24 October 2014 Any person wishing to contact the Author of the report should do so within 7 days of the meeting.
50. 10 November 2014	9 December 2014	Governance Committee	Annual Governance Statement The purpose of this report is to introduce a draft framework for the production of the 2014/15 Annual Governance Statement and consider the	Corporate issue	Head of Paid Service, Monitoring Officer and Chief Finance Officer	Guidance on the production of an Annual Governance Statement	Philip Slater, Audit, Risk and Insurance Service Manager, Newcastle City Council , 0191 2116511, e-mail Philip.slater@newcastle.gov.uk Representations to

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			sources of assurance required support it				be forwarded to the Contact Officer
50. 10 November 2014	9 December 2014	Governance Committee	Risk Management The purpose of this report is to introduce a Risk Management Strategy for the Combined Authority and consider the development of a strategic risk register.	Corporate issue	Head of Paid Service, Monitoring Officer and Chief Finance Officer		Philip Slater, Audit, Risk and Insurance Service Manager, Newcastle City Council , 0191 2116511, e-mail Philip.slater@newcastle.gov.uk Representations to be forwarded to the Contact Officer
51. 17 November 2014 NEW	9 December 2014	Governance Committee	Request for Dispensation To determine a request for a dispensation from Councillor John Eagle, in his capacity as member	Corporate issue	The NECA Head of Paid Service has been consulted		Martin Harrison, Service Director, Legal Democratic and Property Services, Gateshead Council martinharrison@gateshead.gov.uk

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			of the Overview and Scrutiny Committee in relation to his registerable interest relating to his job with Nexus Rail.				Any person wishing to contact the Author of the report should do so within 7 days of the meeting.

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Work Programme 2014/15

Date	Items	Lead Officer	Informal Briefings (lead members to be invited on thematic briefings)
9 th September	Developing the work programme	KB	Employability & Skills – Janice Rose, Northumberland CC
	Substitute Members	Viv Geary	How Scrutiny fits into the NECA
15 th October	Budget Report – process and timetable Paul Woods		Economic Development & Regeneration – Vince Taylor, Sunderland & Lead Member Cllr Paul Watson
	Review - Best Practice / Setting up the CA – Overview of Sub-Regional decision making and scrutiny	KB	
	Forward Plan & Work Programme	KB	
9 th December	NECA Budget for 2015/16 – final proposals – Paul Woods	Paul Woods	Transport – Mark Wilson
	Forward Plan & Work Programme KB		
10 th February	Strategic Economic Plan update		
	Transport topic		
	Forward Plan		

In addition to the schedule items, the following items will be included in the work programme.

6 monthly updates on each of the 3 themes	
Integrated Transport	Existing initiatives; including how other countries have solved this problem; encourage more people to make more journeys by other means than by car; promote sustainable travel for everyone.
Transport related barriers to employment	Issues relating to employment and transport and students travelling across boundaries to all colleges and universities to ensure the enabling of full opportunities for future employment.
Rationalisation of ticketing	
Taxi harmonisation	Consideration of opportunities for rationalisation of regulatory controls over the NECA area and new developments relating to the legal framework for taxis and private hire vehicles.
Potholes	Making our roads better - how to address long-lasting pothole repairs with a coordinated approach.
Growth Strategy	
Development of Local Transport Plan	
Working with the LEP	

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