



Forward Plan of Decisions

20 October 2023

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of:

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non- Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|--|--|--------------------------------|------------------|--|--|---|---|
| Leadership Board | | | | | | | |
| LB 2 (a) Corporate Issue | 7 November 2023 | Key | Leadership Board | North East Devolution To consider whether to consent to the making of the statutory order to create a new mayoral combined authority for the North East region and abolish the existing combined authorities (NTCA and NECA) | | Nicola Robason Monitoring Officer - NECA nicola.robason@southtyneside.gov.uk | Public |
| LB 3 (a) Economic Development and Digital (Standing Item) | 28 November 2023 | Non-key | Leadership Board | Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio | | Rory Sherwood-Parkin Senior Economic Policy Manager – South Tyneside Council rory.sherwood-parkin@southtyneside.gov.uk | Public |
| LB 3 (b) Chairman's Portfolio (Standing Item) | 28 November 2023 | Non-key | Leadership Board | Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment | | Beverley Poulter Lead Policy Advisor to Leader and Chief Executive – Sunderland City Council Beverley.poulter@sunderland.gov.uk | Public |

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non- Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|--|--|--------------------------------|------------------|---|---|--|---|
| LB 3 (c) Finance, Skills and Employment (Standing Item) | 28 November 2023 | Non-key | Leadership Board | Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio | | Graham Wood Economic Development Manager – Durham County Council graham.wood@durham.gov.uk John Tindale Employability Manager – Durham County Council john.tindale@durham.gov.uk | Public |
| LB 3 (d) Transport (Standing Item) | 28 November 2023 | Non-key | Leadership Board | Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio | | Stuart Corker Transport Planning Team Leader - Gateshead Council stuartcorker@gateshead.gov.uk | Public |
| LB 3 (e) Corporate Issue | 28 November 2023 | Non-key | Leadership Board | Treasury Management Mid-Year Update To note | Treasury Management Policy and Strategy 2023/24 – report to Leadership Board January 2023 - https://northeastca.gov.uk/wp-content/uploads/2023/01/Leadership-Board-Agenda-Pack-FINAL-24-January-2023.pdf | Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk | Public |
| LB 3 (f) Corporate Issue | 28 November 2023 | Key | Leadership Board | Budget 2024/25 For consideration; to note the updated forecast of outturn for 2023/24; to agree the proposals set out in the report as the | Budget 2023/24 – report to Leadership Board January 2023 - https://northeastca.gov.uk/wp-content/uploads/2023/01/Leadership-Board-Agenda-Pack-FINAL- | Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk | Public |

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non- Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|------------------------------------|--|--------------------------------|------------------|--|--|---|---|
| | | | | basis of consultation for the 2024/25 budget which will be presented to the Leadership Board for approval in January 2024. | 24-January-2023.pdf | | |
| LB 3 (g) | 28 November 2023 | Non-key | Leadership Board | Audit Completion Report 2021/22 For review | Statement of Accounts 2021/22 – report to Leadership Board November 2022 https://northeastca.gov.uk/wp-content/uploads/2022/11/FINAL-Leadership-Board-29-November-2022.pdf | Jim Dafter Senior Manager – Mazars jim.dafter@mazars.co.uk | Public |
| LB 3 (h) | 28 November 2023 | Key | Leadership Board | Statement of Accounts 2021/22 Authorise the Chief Finance Officer to sign the Letter of Representation on behalf of the Authority; Approve the Statement of Accounts for 2021/22, taking into account any views from the Audit and Standards Committee meeting on 21 November; Authorise the Chair of the Leadership Board and the Chief Finance Officer to make any further adjustments required to | Statement of Accounts 2021/22 – report to Leadership Board November 2022 https://northeastca.gov.uk/wp-content/uploads/2022/11/FINAL-Leadership-Board-29-November-2022.pdf | Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk | Public |

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non- Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|--|--|--------------------------------|-------------------------------|--|---|--|---|
| | | | | the Statement of Accounts as a result of the conclusion of the external audit and to sign the Statement of Accounts for 2021/22'; Approve the Annual Governance Statement; and; Authorise the Chair of the Leadership Board and the Head of Paid Service to sign the Annual Governance Statement | | | |
| Audit and Standards Sub-Committee | | | | | | | |
| There are no meetings currently scheduled. | | | | | | | |
| Audit and Standards Committee | | | | | | | |
| AS 2 (a) Corporate Issue | 21 November 2023 | Non-key | Audit and Standards Committee | North East Combined Authority Internal Audit Progress Report 2023/24 For comment and consideration | | Tracy Davis Senior Manager – Assurance, Sunderland City Council 07342704254 tracy.davis@sunderland.gov.uk | Public |
| AS 2 (b) Corporate Issue | 21 November 2023 | Non-key | Audit and Standards Committee | Audit Completion Report and Follow Up Letters 2021/22 For information only | Audit Completion Report 2021/22 – report to Audit and Standards Committee November 2022 https://northeastca.gov.uk/wp-content/uploads/2022/11/FINAL-Audit-and- | Jim Dafter Senior Manager – Mazars jim.даfter@mazars.co.uk | Public |

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non- Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|------------------------------------|--|--------------------------------|-------------------------------|--|---|---|---|
| | | | | | Standards-Committee-22-November-2022.pdf | | |
| AS 2 (c) Corporate Issue | 21 November 2023 | Non-key | Audit and Standards Committee | Statement of Accounts 2021/22 For review in advance of the Leadership Board meeting scheduled to be held on 28 November 2023 | Statement of Accounts 2021/22 – report to Audit and Standards Committee November 2022 https://northeastca.gov.uk/wp-content/uploads/2022/11/FINAL-Audit-and-Standards-Committee-22-November-2022.pdf | Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk | Public |
| AS 2 (d) Corporate Issue | 21 November 2023 | Non-key | Audit and Standards Committee | Audit Strategy Memorandum 2022/23 To note | 2022/23 Draft Statement of Accounts – Report to Audit and Standards Committee June 2023 https://northeastca.gov.uk/wp-content/uploads/2023/06/Audit-and-Standards-Committee-27-June-2023.pdf | Jim Dafter Senior Manager – Mazars jim.dafter@mazars.co.uk | Public |

Overview and Scrutiny Committee

The next scheduled meeting of the Overview and Scrutiny Committee is to be held on 14 December 2023.

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non- Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|--|--|--------------------------------|----------------|---------------------------------|--|-----------------|---|
| Economic Development and Digital Advisory Board (EDDAB) | | | | | | | |
| The next scheduled meeting of the Economic Development and Digital Advisory Board is to be held on 5 March 2024. | | | | | | | |

North East Joint Transport Committees

| Reference Number | Decision expected to be made on or within 60 days of | Decision Type: Key or Non-Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|---|--|-------------------------------|----------------|--|--|---|---|
| North East Joint Transport Committee | | | | | | | |
| The next meeting is scheduled to take place on Tuesday 21 November 2023 | | | | | | | |
| JTC Tyne and Wear Sub-Committee (TWSC) | | | | | | | |
| TWSC 3 (i) | 9 November 2023 | Non-key | TWSC | Tyne Tunnels Update The report provides an update on activities at the Tyne Tunnels relating to the management and operation of the traffic tunnels and Tyne Pedestrian and Cyclist Tunnels. | None | Michael Dodds Michael.dodds@transportnortheast.gov.uk | Public |
| TWSC 3 (ii) | 9 November 2023 | Non-key | TWSC | Nexus Corporate Update To provide an update on the performance of Nexus against its Corporate Business Plan for 2023/24 | None | Cathy Massarella Catherine.massarella@nexus.org.uk | Public |
| TWSC 3 (iii) | 9 November 2023 | Non-key | TWSC | Nexus Corporate Risks 2023/24 Providing an update on the Nexus Corporate Risk Register for 2023/24 based on the approved Corporate Plan and demonstrates that these risks are being properly managed and controlled. | None | Cathy Massarella Catherine.massarella@nexus.org.uk | Public |
| JTC Audit Committee | | | | | | | |
| JTC Audit 2 (i) | 8 November 2023 | Non-key | JTC Audit | Joint Transport Committee Internal Audit Annual Report 2022/23 To consider and comment on the Internal Audit Annual Report for 2022/23. | None | Tracy Davis Tracy.davis@sunderland.gov.uk | Public |

| Reference Number | Decision expected to be made on or within 60 days of | Decision Type: Key or Non-Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|--|--|-------------------------------|----------------|--|--|--|---|
| JTC Audit 2 (ii) | 8 November 2023 | Non-key | JTC Audit | <p>Joint Transport Committee Internal Audit Progress Report 2023/24</p> <p>To consider and comment on the Internal Audit Progress Report for the Joint Transport Committee.</p> | None | <p>Tracy Davis</p> <p>Tracy.davis@sunderland.gov.uk</p> | Public |
| JTC Overview and Scrutiny Committee | | | | | | | |
| JTC OSC 2 (i) | 26 October 2023 | Non-key | JTC OSC | <p>Transport Budget 2024/25</p> <p>This report is for information.</p> | <p>Transport Budget 2024/25 – Report to JTC 19 September 2023 (Public Pack)Agenda Document for North East Joint Transport Committee, 19/09/2023 14:30 (northeastca.gov.uk)</p> <p>JTC Budget 2023/24 – Report to JTC 17 January 2023 https://northeastca.gov.uk/wp-content/uploads/2023/01/2023.01.17-JTC-Agenda-Pack.pdf</p> | <p>Eleanor Goodman</p> <p>Eleanor.goodman@northeastca.gov.uk</p> | Public |
| JTC OSC 2 (ii) | 26 October 2023 | Non-key | JTC OSC | <p>Nexus Corporate Performance Update</p> <p>To provide an update on the performance of Nexus against its Corporate Business Plan for 2023/24</p> | None | <p>Cathy Massarella</p> <p>Catherine.massarella@nexus.org.uk</p> | Public |