



Forward Plan of Decisions

16 November 2022

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of:

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 4 (a) Economic Development and Digital (Standing Item)	29 Nov 2022	Non-key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio		Rory Sherwood-Parkin Senior Economic Policy Manager – South Tyneside Council rory.sherwood-parkin@southtyneside.gov.uk	Public
LB 4 (b) Chairman's Portfolio (Standing Item)	29 Nov 2022	Non-key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment		Beverley Poulter Lead Policy Advisor to Leader and Chief Executive – Sunderland City Council Beverley.poulter@sunderland.gov.uk	Public
LB 4 (c) Finance and Skills and Employment (Standing Item)	29 Nov 2022	Non-key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio		Graham Wood Economic Development Manager – Durham County Council graham.wood@durham.gov.uk John Tindale Employability Manager – Durham County Council john.tindale@durham.gov.uk	Public

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LB 4 (d) Transport (Standing Item)	29 Nov 2022	Non-key	Leadership Board	Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio		Stuart Corker Transport Planning Team Leader - Gateshead Council stuartcorker@gateshead.gov.uk	Public
LB 4 (e) Corporate Issue	29 Nov 2022	Key	Leadership Board	Devolution Update To provide an update on Devolution discussions for the North East		Nicola Robason Monitoring Officer – NECA Nicola.Robason@southtyneside.gov.uk	Public
LB 4 (f) Corporate Issue	29 Nov 2022	Non-Key	Leadership Board	Treasury Management Mid-Year Update 2022/23 For information only	Treasury Management Policy and Strategy 2022/23 - NECA Leadership Board 1 February 2022	Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860	Public
LB 4 (g) Corporate Issue	29 Nov 2022	Non-Key	Leadership Board	NECA Budget 2023/24 For information only	NECA Budget 2022/23 - Agenda-Pack-1-February-20221.pdf (northeastca.gov.uk)	Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860	Public

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LB 4 (h) Corporate Issue	29 Nov 2022	Non-Key	Leadership Board	Audit Completion Report 2021/22 For information only	Audit Strategy Memorandum – NECA Audit and Standards 27 Sept 2022 – Item 4	Jim Dafter Senior Manager - Mazars jim.dafter@mazars.co.uk	Public
LB 4 (j) Corporate Issue	29 Nov 2022	Key	Leadership Board	Statement of Accounts 2021/22 For the authorisation of the Chief Finance Officer's signature to the Letter of Representation; to approve the Statement of Accounts for 2021/22; to authorise the Chair and the Chief Finance Officer to make any further adjustments as required by the outcome of the external audit and sign the statement of accounts; to approve the and authorise the Chair and Head of Paid Service to sign the Annual Governance Statement	NECA draft Statement of Accounts 2021/22 Letter regarding delay in issuing the Auditor's Annual Report	Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860	Public

Audit and Standards Sub-Committee

There are no meetings currently scheduled.

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Audit and Standards Committee							
AS 3 (a) Corporate Issue	22 Nov 2022	Non-Key	Audit and Standards Committee	Audit Completion Report 2021/22 For review, comment and consideration in advance of presentation to the following meeting of the Leadership Board	Audit Strategy Memorandum – NECA Audit and Standards 27 Sept 2022 – Item 4	Jim Dafter Senior Manager - Mazars jim.dafter@mazars.co.uk	Public
AS 3 (b) Corporate Issue	22 Nov 2022	Non-Key	Audit and Standards Committee	Statement of Accounts 2021/22 For review, comment and consideration in advance of presentation to the following meeting of the Leadership Board	NECA draft Statement of Accounts 2021/22 Letter regarding delay in issuing the Auditor's Annual Report 2021/22	Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860	Public
AS 3 (c) Corporate Issue	22 Nov 2022	Non-Key	Audit and Standards Committee	Internal Audit Progress Report 2022/23 For comment and consideration		Tracy Davis Senior Manager, Assurance - Sunderland City Council tracy.davis@sunderland.gov.uk 07342 704254	Public

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Overview and Scrutiny Committee							
OS 3 (a) Corporate Issue	15 Dec 2022	Non-key	Overview and Scrutiny Committee	Forward Plan and Work Programme Update For information and agreement		Gavin Armstrong Policy & Scrutiny Officer – NECA Gavin.armstrong@northeastca.gov.uk 07825 658575	Public
OS 3 (b) Economic Development and Digital Skills and Employment	15 Dec 2022	Non-key	Overview and Scrutiny Committee	Tackling Inequalities Update For information only		Gavin Armstrong Policy & Scrutiny Officer – NECA Gavin.armstrong@northeastca.gov.uk 07825 658575	Public
OS 3 (c) Economic Development and Digital	15 Dec 2022	Non-key	Overview and Scrutiny Committee	Digital Inclusion For information only		Gavin Armstrong Policy & Scrutiny Officer Gavin.armstrong@northeastca.gov.uk 0782 565 8575	Public
OS 3 (d) Corporate Issue	15 Dec 2022	Non-key	Overview and Scrutiny Committee	NECA Budget Proposals 2023/24 For information only	NECA Budget report 2022/23 – Leadership Board February 2022	Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860	Public
Economic Development and Digital Advisory Board (EDDAB)							
The next meeting of the Economic Development and Digital Advisory Board is scheduled to take place on 22 November 2022.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee							
Next meeting scheduled for 20 December 2022.							
Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
Next meeting scheduled for 12 January 2023.							
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC Audit 2 (a)	30 November 2022	Non-key	JTC Audit	Joint Transport Committee Internal Audit Progress Report 2022/23 To consider and comment on the Internal Audit Progress Report for the Joint Transport Committee	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
JTC Audit 2 (b)	30 November 2022	Non-key	JTC Audit	Transport Plan – a year in review This report is for information and provides a review of the progression and achievements of the Transport Plan in the municipal year 2021-22 and plans for 2022-23.	None	Tobyn Hughes Tobyn.hughes@transportnortheast.gov.uk	Public
JTC Audit 2 (c)	30 November 2022	Non-key	JTC Audit	Capital Programme Board Terms of Reference Report is for information only.	None	Jonathan Bailes, Head of Programmes, Jonathan.bailes@transportnortheast.gov.uk	Public Appendix is confidential under Paragraph 3: Information relating to the financial or business affairs of any particular person (including the

							authority holding that information).
JTC Audit 2 (d)	30 November 2022	Non-key	JTC Audit	<p>The Terms of Reference of The North East Regional Bus Partnership Board</p> <p>Report provided for information on the terms of reference of the newly established North East Regional Bus Partnership Board.</p>	<p>North East Bus Service Improvement Plan TNE-BSIP_FINAL.pdf (transportnortheast.gov.uk)</p> <p>Enhanced Partnership (Public Pack)Agenda Document for North East Joint Transport Committee. 15/11/2022 14:30 (northeastca.gov.uk)</p> <p>Bus Partnerships and Bus Partnerships Resources https://northeastca.gov.uk/wp-content/uploads/2021/07/2021.06.15-JTC-Public-Agenda-Pack.pdf</p> <p>Vision for Buses https://northeastca.gov.uk/wp-content/uploads/2021/07/2021.07.13-JTC-Public-Agenda-Pack-v2.pdf</p> <p>Bus Back Better - The National Bus Strategy https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/980227/DfT-Bus-Back-Better-</p>	<p>Philip Meikle, Transport Strategy Director, Transport North East philip.meikle@transportnortheast.gov.uk</p> <p>Heather Jones Head of Enhanced Partnerships, Transport North East Heather.jones@transportnortheast.gov.uk</p>	Public

					national-bus-strategy-for-England.pdf The Bus Services Act 2017 – Enhanced Partnership Guidance https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/959501/bus-services-act-2017-enhanced-partnerships-guidance.pdf		
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OSC 3 (a)	15 December 2022	Non-key	JTC OSC	Transport Budget 2023/24 Report for information only.	JTC Budget and capital programme 2022/23, 2 February 2022, https://northeastca.gov.uk/wp-content/uploads/2022/01/2022.02.02-JTC-Public-Document-Pack.pdf	Eleanor Goodman, NECA Finance Manager, Eleanor.goodman@northeastca.gov.uk , 0191 433 3860	Public
JTC OSC 3 (b)	15 December 2022	Non-key	JTC OSC	North East Active Travel Strategy Update This report seeks to provide OSC with an update on the development of the North East Active Travel Strategy and the forthcoming consultation.	None	Rachelle Forsyth-Ward Head of Transport Policy and Strategy Development Rachelle.forsythward@transportnortheast.gov.uk	Public
JTC OSC 3 (c)	15 December 2022	Non-key	JTC OSC	Enhanced Partnership update OSC are asked to note the proposals that have been through the Bus Partnership Board as part of the Enhanced Partnership.	Bus Service Improvement Plan (BSIP) TNE-BSIP_FINAL.pdf (transportnortheast.gov.uk) North East Transport Plan AST004-Transport-Plan-A4-	Heather Jones, Head of Enhanced Partnerships Heather.Jones@transportnortheast.gov.uk 07962 867 407	Public

					North-East-Transport-Plan.pdf (transportnortheast.gov.uk)		
JTC OSC 3 (d)	15 December 2022	Non-key	JTC OSC	Public Health Specialty Trainee Placement with Transport North East The paper provides information about a new public health trainee placement within Transport North East (TNE), and outlines the benefits of the placement for transport and public health sectors.	None	Luke Robertshaw Public Health Specialty Trainee Luke.robertshaw@transportnortheast.gov.uk	Public
JTC OSC 3 (e)	15 December 2022	Non-key	JTC OSC	Work Programme To provide the Committee with an update on the JTC OSC Work Programme	None	Gavin Armstrong gavin.armstrong@north-eastca.gov.uk	Public