



Forward Plan of Decisions

21 November 2022

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of:

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

| Reference Number and Thematic Area | Decision expected to be made on or within 60 days of | Decision Type: Key or Non-Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|--|--|-------------------------------|------------------|--|--|--|---|
| Leadership Board | | | | | | | |
| LB 4 (a) Economic Development and Digital (Standing Item) | 29 Nov 2022 | Non-key | Leadership Board | Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio | | Rory Sherwood-Parkin Senior Economic Policy Manager – South Tyneside Council rory.sherwood-parkin@southtyneside.gov.uk | Public |
| LB 4 (b) Chairman's Portfolio (Standing Item) | 29 Nov 2022 | Non-key | Leadership Board | Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment | | Beverley Poulter Lead Policy Advisor to Leader and Chief Executive – Sunderland City Council Beverley.poulter@sunderland.gov.uk | Public |
| LB 4 © Finance and Skills and Employment (Standing Item) | 29 Nov 2022 | Non-key | Leadership Board | Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio | | Graham Wood Economic Development Manager – Durham County Council graham.wood@durham.gov.uk John Tindale Employability Manager – Durham County Council john.tindale@durham.gov.uk | Public |

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|--|--|-------------------------------|------------------|---|--|--|---|
| LB 4 (d) Transport (Standing Item) | 29 Nov 2022 | Non-key | Leadership Board | Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio | | Stuart Corker Transport Planning Team Leader - Gateshead Council stuartcorker@gateshead.gov.uk | Public |
| LB 4 © Corporate Issue | 29 Nov 2022 | Key | Leadership Board | Devolution Update To provide an update on Devolution discussions for the North East | | Nicola Robason Monitoring Officer – NECA Nicola.Robason@southtyneside.gov.uk | Public |
| LB 4 (f) Corporate Issue | 29 Nov 2022 | Non-Key | Leadership Board | Treasury Management Mid-Year Update 2022/23 For information only | Treasury Management Policy and Strategy 2022/23 – NECA Leadership Board 1 February 2022 | Eleanor Goodman Finance Manager – NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860 | Public |
| LB 4 (g) Corporate Issue | 29 Nov 2022 | Non-Key | Leadership Board | NECA Budget 2023/24 For information only | NECA Budget 2022/23 – Agenda-Pack-1-February-20221.pdf (northeastca.gov.uk) | Eleanor Goodman Finance Manager – NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860 | Public |

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|------------------------------------|--|-------------------------------|------------------|---|---|--|---|
| LB 4 (h) Corporate Issue | 29 Nov 2022 | Non-Key | Leadership Board | Audit Completion Report 2021/22 For information only | Audit Strategy Memorandum – NECA Audit and Standards 27 Sept 2022 – Item 4 | Jim Dafter Senior Manager – Mazars jim.dafter@mazars.co.uk | Public |
| LB 4 (j) Corporate Issue | 29 Nov 2022 | Key | Leadership Board | Statement of Accounts 2021/22 For the authorization of the Chief Finance Officer's signature to the Letter of Representation; to approve the Statement of Accounts for 2021/22; to authorize the Chair and the Chief Finance Officer to make any further adjustments as required by the outcome of the external audit and sign the statement of accounts; to approve the and authorize the Chair and Head of Paid Service to sign the Annual Governance Statement | <u>NECA draft Statement of Accounts 2021/22</u> <u>Letter regarding delay in issuing the Auditor's Annual Report</u> | Eleanor Goodman Finance Manager – NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860 | Public |

Audit and Standards Sub-Committee

There are no meetings currently scheduled.

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|--------------------------------------|--|-------------------------------|-------------------------------|---|---|--|---|
| Audit and Standards Committee | | | | | | | |
| AS 3 (a) Corporate Issue | 22 Nov 2022 | Non-Key | Audit and Standards Committee | Audit Completion Report 2021/22 For review, comment and consideration in advance of presentation to the following meeting of the Leadership Board | Audit Strategy Memorandum – NECA Audit and Standards 27 Sept 2022 – Item 4 | Jim Dafter Senior Manager – Mazars jim.dafter@mazars.co.uk | Public |
| AS 3 (b) Corporate Issue | 22 Nov 2022 | Non-Key | Audit and Standards Committee | Statement of Accounts 2021/22 For review, comment and consideration in advance of presentation to the following meeting of the Leadership Board | NECA draft Statement of Accounts 2021/22 Letter regarding delay in issuing the Auditor's Annual Report 2021/22 | Eleanor Goodman Finance Manager – NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860 | Public |
| AS 3 © Corporate Issue | 22 Nov 2022 | Non-Key | Audit and Standards Committee | Internal Audit Progress Report 2022/23 For comment and consideration | | Tracy Davis Senior Manager, Assurance – Sunderland City Council tracy.davis@sunderland.gov.uk 07342 704254 | Public |

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|---|--|-------------------------------|---------------------------------|--|---|---|---|
| Overview and Scrutiny Committee | | | | | | | |
| OS 3 (a) Corporate Issue | 15 Dec 2022 | Non-key | Overview and Scrutiny Committee | Forward Plan and Work Programme Update For information and agreement | | Gavin Armstrong Policy & Scrutiny Officer – NECA Gavin.armstrong@northeastca.gov.uk 07825 658575 | Public |
| OS 3 (b) Economic Development and Digital Skills and Employment | 15 Dec 2022 | Non-key | Overview and Scrutiny Committee | Tackling Inequalities Update For information only | | Gavin Armstrong Policy & Scrutiny Officer – NECA Gavin.armstrong@northeastca.gov.uk 07825 658575 | Public |
| OS 3 (c) Economic Development and Digital | 15 Dec 2022 | Non-key | Overview and Scrutiny Committee | Digital Inclusion For information only | | Gavin Armstrong Policy & Scrutiny Officer Gavin.armstrong@northeastca.gov.uk 0782 565 8575 | Public |
| OS 3 (d) Corporate Issue | 15 Dec 2022 | Non-key | Overview and Scrutiny Committee | NECA Budget Proposals 2023/24 For information only | NECA Budget report 2022/23 – Leadership Board February 2022 | Eleanor Goodman Finance Manager - NECA Eleanor.goodman@northeastca.gov.uk 0191 433 3860 | Public |
| Economic Development and Digital Advisory Board (EDDAB) | | | | | | | |
| The next meeting of the Economic Development and Digital Advisory Board is scheduled to take place on 22 November 2022. | | | | | | | |

North East Joint Transport Committees

| Reference Number | Decision expected to be made on or within 60 days of | Decision Type: Key or Non-Key | Decision Maker | Details of Decision to be taken | Additional Documents for consideration | Contact Officer | Decision to be made in Public or Private (and relevant category of exemption) |
|---|--|-------------------------------|----------------|---|--|---|---|
| North East Joint Transport Committee | | | | | | | |
| JTC 4 (a) | 20 December 2022 | Key | JTC | <p>Transforming Cities Fund Tranche 2 – Grant Funding Agreements</p> <p>This report will seek JTC approval to allocate funding from the Transforming Cities Fund (TCF) Devolved Pot to a number of schemes, subject to successful appraisal in line with the North East Transport Assurance Framework.</p> | None | Jonathan Bailes, Transport Programme Lead Jonathan.bailes@transportnortheast.gov.uk | Public |
| JTC 4 (b) | 20 December 2022 | Non-key | JTC | <p>Transport Plan Progress Report</p> <p>The Joint Transport Committee is recommended to note the contents of this report.</p> | None | Tobyn Hughes Tobyn.hughes@transportnortheast.gov.uk | Public |
| JTC 4 (c) | 20 December 2022 | Key | JTC | <p>Enhanced Partnership Fares Scheme</p> <p>This report asks the JTC to approve the Capped Fares Scheme associated with the Enhanced Partnership.</p> | <p>North East Bus Service Improvement Plan TNE-BSIP_FINAL.pdf (transportnortheast.gov.uk)</p> <p>Enhanced Partnership (Public Pack) Agenda Document for North East Joint Transport Committee, 15/11/2022 14:30 (northeastca.gov.uk)</p> <p>Bus Partnerships and Bus Partnerships Resources</p> | Philip Meikle, Transport Strategy Director, Transport North East philip.meikle@transportnortheast.gov.uk Heather Jones Head of Enhanced Partnerships, Transport North East Heather.jones@transportnortheast.gov.uk | Public |

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| | | | | | https://northeastca.gov.uk/wp-content/uploads/2021/07/2021.06.15-JTC-Public-Agenda-Pack.pdf Vision for Buses https://northeastca.gov.uk/wp-content/uploads/2021/07/2021.07.13-JTC-Public-Agenda-Pack-v2.pdf Bus Back Better - The National Bus Strategy https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/980227/DfT-Bus-Back-Better-national-bus-strategy-for-England.pdf The Bus Services Act 2017 – Enhanced Partnership Guidance https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/959501/bus-services-act-2017-enhanced-partnerships-guidance.pdf | | |
| JTC 4 (d) | 20 December 2022 | Non-key | JTC | North East Active Travel Strategy-approval to consult. This report seeks agreement from Members to proceed to consult on the draft North East Active Travel Strategy | None | Rachelle Forsyth-Ward Head of Transport Policy and Strategy Development 07546 653401 rachelle.forsythward@transportnortheast.gov.uk | Public |

| Joint Transport Committee Tyne and Wear Sub-Committee (TWSC) | | | | | | | |
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| Next meeting scheduled for 12 January 2023. | | | | | | | |
| North East Joint Transport Committee Audit Committee (JTC Audit Committee) | | | | | | | |
| JTC Audit 2 (a) | 30 November 2022 | Non-key | JTC Audit | Joint Transport Committee Internal Audit Progress Report 2022/23 To consider and comment on the Internal Audit Progress Report for the Joint Transport Committee | None | Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk | Public |
| JTC Audit 2 (b) | 30 November 2022 | Non-key | JTC Audit | Transport Plan – a year in review This report is for information and provides a review of the progression and achievements of the Transport Plan in the municipal year 2021-22 and plans for 2022-23. | None | Tobyn Hughes Tobyn.hughes@transportnortheast.gov.uk | Public |
| JTC Audit 2 (c) | 30 November 2022 | Non-key | JTC Audit | Capital Programme Board Terms of Reference Report is for information only. | None | Jonathan Bailes, Head of Programmes, Jonathan.bailes@transportnortheast.gov.uk | Public Appendix is confidential under Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). |
| JTC Audit 2 (d) | 30 November 2022 | Non-key | JTC Audit | The Terms of Reference of The North East Regional Bus Partnership Board Report provided for information on the terms of reference of the newly established North East Regional Bus Partnership Board. | North East Bus Service Improvement Plan TNE-BSIP_FINAL.pdf (transportnortheast.gov.uk) Enhanced Partnership (Public Pack) Agenda Document for North East Joint Transport | Philip Meikle, Transport Strategy Director, Transport North East philip.meikle@transportnortheast.gov.uk Heather Jones | Public |

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| | | | | | <p>Committee. 15/11/2022 14:30 (northeastca.gov.uk)</p> <p>Bus Partnerships and Bus Partnerships Resources</p> <p>https://northeastca.gov.uk/wp-content/uploads/2021/07/2021.06.15-JTC-Public-Agenda-Pack.pdf</p> <p>Vision for Buses</p> <p>https://northeastca.gov.uk/wp-content/uploads/2021/07/2021.07.13-JTC-Public-Agenda-Pack-v2.pdf</p> <p>Bus Back Better - The National Bus Strategy https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/980227/DfT-Bus-Back-Better-national-bus-strategy-for-England.pdf</p> <p>The Bus Services Act 2017 – Enhanced Partnership Guidance https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/959501/bus-services-act-2017-enhanced-partnerships-guidance.pdf</p> | <p>Head of Enhanced Partnerships, Transport North East</p> <p>Heather.jones@transportnortheast.gov.uk</p> | |
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| JTC OSC 3 (a) | 15 December 2022 | Non-key | JTC OSC | Transport Budget 2023/24 Report for information only. | JTC Budget and capital programme 2022/23, 2 February 2022, https://northeastca.gov.uk/wp-content/uploads/2022/01/2022.02.02-JTC-Public-Document-Pack.pdf | Eleanor Goodman, NECA Finance Manager, Eleanor.goodman@northeastca.gov.uk , 0191 433 3860 | Public |
| JTC OSC 3 (b) | 15 December 2022 | Non-key | JTC OSC | North East Active Travel Strategy Update This report seeks to provide OSC with an update on the development of the North East Active Travel Strategy and the forthcoming consultation. | None | Rachelle Forsyth-Ward Head of Transport Policy and Strategy Development Rachelle.forsythward@transportnortheast.gov.uk | Public |
| JTC OSC 3 (c) | 15 December 2022 | Non-key | JTC OSC | Enhanced Partnership update OSC are asked to note the proposals that have been through the Bus Partnership Board as part of the Enhanced Partnership. | Bus Service Improvement Plan (BSIP) TNE-BSIP_FINAL.pdf (transportnortheast.gov.uk) North East Transport Plan AST004-Transport-Plan-A4-North-East-Transport-Plan.pdf (transportnortheast.gov.uk) | Heather Jones, Head of Enhanced Partnerships Heather.Jones@transportnortheast.gov.uk 07962 867 407 | Public |
| JTC OSC 3 (d) | 15 December 2022 | Non-key | JTC OSC | Public Health Specialty Trainee Placement with Transport North East The paper provides information about a new public health trainee placement within Transport North East (TNE), and outlines the benefits of the placement for transport and public health sectors. | None | Luke Robertshaw Public Health Specialty Trainee Luke.robertshaw@transportnortheast.gov.uk | Public |

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| JTC OSC 3 (e) | 15 December 2022 | Non-key | JTC OSC | Work Programme To provide the Committee with an update on the JTC OSC Work Programme | None | Gavin Armstrong gavin.armstrong@north-eastca.gov.uk | Public |
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