



Forward Plan of Decisions

8 March 2021

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
Please note: The Leadership Board scheduled for 2 March 2021 has been cancelled.							
LB 1 (a) Economic Development and Digital (Standing Item)	8 June 2021	Non-key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		John Scott John.Scott@southtyneside.gov.uk	Public
LB 1 (b) Chairman's Portfolio (Standing Item)	8 June 2021	Non-key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment.		Beverley Poulter Beverley.poulter@sunderland.gov.uk	Public
LB 1 (c) Finance and Skills and Employment (Standing Item)	8 June 2021	Non-key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Graham Wood Graham.Wood@durham.gov.uk	Public

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LB 1 (d) Transport (Standing Item)	8 June 2021	Non-key	Leadership Board	Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio		Anneliese Hutchinson anneliesehutchinson@gateshead.gov.uk	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 5 (a) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	Agreement of Accounting Policies for 2020/21 Statement of Accounts The Audit and Standards Committee is recommended to: a) Review the accounting policies; b) Approve their use in the preparation of the 2020/21 financial statements; c) Authorise the Chief Finance Officer to review the accounting policies as necessary and report changes to the Audit Committee	Code of Practice on Local Authority Accounting in the United Kingdom 2020/21	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk 07546 653402	Public
AS 5 (b) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	Closure of Accounts 2020/21 – Timetable and Progress Update	NECA Statement of Accounts 2019/20 Accounts and transparency North	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk	Public

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				The Audit and Standards Committee is recommended to note the report.	East Combined Authority (northeastca.gov.uk)	07546 653402	
AS 5 (c) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	Annual Audit Letter The Audit and Standards Committee is recommended to note the report and the Annual Audit Letter 2019/20.	NECA Statement of Accounts 2019/20 Accounts and transparency North East Combined Authority (northeastca.gov.uk)	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk 07546 653402	Public
AS 5 (d) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	North East Combined Authority Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the North East Combined Authority.		Tracy Davis Senior Manager – Assurance, Sunderland City Council 07342704254 tracy.davis@sunderland.gov.uk	Public
AS 5 (e) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	North East Combined Authority Internal Audit Plan 2021/22 To consider and comment on the proposed Internal Audit Plan for NECA 2021/22.		Tracy Davis Senior Manager – Assurance, Sunderland City Council 07342704254 tracy.davis@sunderland.gov.uk	Public
Overview and Scrutiny Committee							
OS 4 (a) Economic Development and Digital	25 March 2021	Non-key	Overview and Scrutiny Committee	Update from the North East Local Enterprise Partnership The Overview and Scrutiny Committee is recommended to note the progress made by the North East Local Enterprise Partnership in delivering the Strategic Economic	The Strategic Economic Plan North East LEP	Helen Golightly Chief Executive Officer - North East Local Enterprise Partnership Helen.golightly@nelep.co.uk 07900226078	Public

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Skills and Employment Transport Culture and Tourism				Plan and leading the development and delivery of the North East Renewal and Recovery Plan.	Recovery and Renewal Deal for the North East		
OS 4 (b) Corporate Issue	25 March 2021	Non-key	Overview and Scrutiny Committee	NECA Overview and Scrutiny Work Programme To receive updates on items and the latest version of the annual work programme.		Gavin Armstrong NECA Policy and Scrutiny Officer 0782 565 8575 Gavin.armstrong@northeastca.gov.uk	Public
OS 4 (c) Economic Development and Digital	25 March 2021	Non-key	Overview and Scrutiny Committee	Digital Connectivity in the NECA Area To receive and note and update from the Thematic Lead on the Digital Connectivity in the NECA area.		Emma Carr Emma.carr@southtyneside.gov.uk	Public
OS 4 (d) Corporate Issue	25 March 2021	Non-key	Overview and Scrutiny Committee	Covid-19 Regional Economic Recovery To receive a presentation which will provide a summary of the regions approach to the economic strategy for the NELEP and NECA area.		Gavin Armstrong NECA Policy and Scrutiny Officer 0782 565 8575 Gavin.armstrong@northeastca.gov.uk	Public
Economic Development and Digital Advisory Board (EDDAB)							
The next meeting of the Economic Development and Digital Advisory Board is scheduled for 20 April 2021.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 7 (a)	16 March 2021	Key	JTC	<p>The North East Transport Plan</p> <p>The report will seek the Joint Transport Committee's approval of the North East Transport Plan</p>	<p>(Public Pack)Agenda Document for North East Joint Transport Committee, 17/11/2020 14:30 (northeastca.gov.uk)</p> <p>Agenda Item 4- NETP- Approval to Consult</p>	Rachelle Forsyth-Ward Rachelle.forsythward@transportnortheast.gov.uk	Public
JTC 7 (b)	16 March 2021	Non-key	JTC	<p>Transport Revenue Budget Monitoring Report</p> <p>This report is provided for information</p>	<p>JTC Revenue Budget 2020/21</p> <p>(Public Pack)Agenda Document for North East Joint Transport Committee, 21/01/2020 14:00 (northeastca.gov.uk)</p>	Eleanor Goodman Eleanor.goodman@northeastca.gov.uk	Public
JTC 7 (c)	16 March 2021	Non-key	JTC	<p>Transport Capital Programme Monitoring Report</p> <p>The report is provided for information</p>	<p>JTC Capital Programme 2020/21</p> <p>(Public Pack)Agenda Document for North East Joint Transport Committee, 21/01/2020 14:00 (northeastca.gov.uk)</p>	Eleanor Goodman Eleanor.goodman@northeastca.gov.uk	Public
JTC 7 (d)	16 March 2021	Non-key	JTC	<p>Transport North East – Regional Transport Update</p>	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk	Public

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				The Joint Transport Committee is recommended to note the contents of the report			
JTC 7 (e)	16 March 2021	Key	JTC	Active Travel Fund Proposal The report will seek approval for an Active Travel Fund project to promote walking and cycling in the North East in Summer 2021	None	Rachelle Forsyth-Ward Rachelle.forsythward@transportnortheast.gov.uk	Public
JTC 7 (f)	16 March 2021	Key	JTC	North East Electric Vehicle Infrastructure – Agreement of Local Growth Fund Project The report will seek agreement to spend the Local Growth Fund allocation on installing electric vehicle charging infrastructure at the named sites and progress to procure a supplier to install, operate and maintain the assets	None	Rachelle Forsyth-Ward Rachelle.forsythward@transportnortheast.gov.uk	Public
JTC 7 (g)	16 March 2021	Non-key	JTC	Bus Partnership The report will seek agreement on shared objectives for a Covid recovery bus partnership and seek the JTC's formal approval to develop a partnership agreement	None	Philip Meikle Philip.meikle@transportnortheast.gov.uk	Public
Tyne and Wear Sub-Committee (TWSC)							
The next meeting is due to take place on 8 April 2021							

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North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
The next meeting is due to take place on 14 April 2021							
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OSC 5 (a) STANDING ITEM	25 March 2021	Non-key	JTC OSC	Joint Transport Committee Overview and Scrutiny Work Programme To receive the latest version of the annual work programme	None	Gavin Armstrong Gavin.armstrong@northeastca.gov.uk	Public
JTC OSC 5 (b)	25 March 2021	Non-key	JTC OSC	COVID-19 Transport Response and Recovery The report is provided for information	None	John Bourne John.bourne@transportnortheast.gov.uk	Public
JTC OSC 5 (c)	25 March 2021	Non-key	JTC OSC	Transport Revenue Budget Monitoring Report This report is provided for information	JTC Revenue Budget 2020/21 (Public Pack)Agenda Document for North East Joint Transport Committee, 21/01/2020 14:00 (northeastca.gov.uk)	Eleanor Goodman Eleanor.goodman@northeastca.gov.uk	Public
JTC OSC 5 (d)	25 March 2021	Non-key	JTC OSC	The North East Transport Plan Consultation and Feedback The report will update the Overview and Scrutiny Committee's on the North East Transport Plan and address specific concerns raised by the Committee including;	(Public Pack)Agenda Document for North East Joint Transport Committee, 17/11/2020 14:30 (northeastca.gov.uk) Agenda Item 4- NETP- Approval to Consult	Rachelle Forsyth-Ward Rachelle.forsythward@transportnortheast.gov.uk	Public

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				<ul style="list-style-type: none"> • Air quality management across the region; • Climate related issues in regional transport. 			

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelc.lep.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>