



Forward Plan of Decisions

19 May 2021

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 1 (a) Economic Development and Digital (Standing Item)	8 June 2021	Non-key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		John Scott John.Scott@southtyneside.gov.uk	Public
LB 1 (b) Chairman's Portfolio (Standing Item)	8 June 2021	Non-key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment.		Beverley Poulter Beverley.poulter@sunderland.gov.uk	Public
LB 1 (c) Finance and Skills and Employment (Standing Item)	8 June 2021	Non-key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Graham Wood Graham.Wood@durham.gov.uk	Public

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LB 1 (d) Transport (Standing Item)	8 June 2021	Non-key	Leadership Board	Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio		Anneliese Hutchinson anneliesehutchinson@gateshead.gov.uk	Public
LB 1 (e) Corporate Issue	8 June 2021	Key	Leadership Board	Programme of Committee Meetings Municipal Year 2021/22 The Leadership Board are asked to agree the programme of Committee meetings for the Municipal Year 2021/22 starting from the Annual meeting of the NECA Leadership Board.	None	Nicola Robason Monitoring Officer (Core NECA) Nicola.robason@southtyneside.gov.uk	Public
LB 1 (f) Corporate Issue	8 June 2021	Key	Leadership Board	Review of the Constitution The NECA Leadership Board are asked to review the NECA Constitution.	None	Nicola Robason Monitoring Officer (Core NECA) Nicola.robason@southtyneside.gov.uk	Public
LB 1 (g) Corporate Issue	8 June 2021	Key	Leadership Board	Appointment of Committees, Agreement of Membership, Appointment of Chairs and Vice-Chairs, Appointment of Members to Outside Bodies and	None	Nicola Robason Monitoring Officer (Core NECA) Nicola.robason@southtyneside.gov.uk	Public

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				<p>Appointment of External Auditor</p> <p>The Leadership Board is requested to make the appropriate required appointments for 2021/22 Municipal Year.</p>			
LB 1 (h) Corporate Issue	8 June 2021	Key	Leadership Board	<p>Membership of the Leadership Board</p> <p>Members are requested to make the appropriate required appointments to the Leadership Board.</p>	None	<p>Nicola Robason</p> <p>Monitoring Officer (Core NECA)</p> <p>Nicola.robason@southtyneside.gov.uk</p>	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 1 (a) Corporate Issue	June 2021	Non-key	Audit and Standards Committee	<p>North East Combined Authority Strategic Risk Register</p> <p>To consider and comment on the updated Strategic Risk Register for the North East Combined Authority.</p>	None	<p>Tracy Davis</p> <p>Senior Manager – Assurance, Sunderland City Council</p> <p>07342704254</p> <p>tracy.davis@sunderland.gov.uk</p>	Public
AS 1 (b) Corporate Issue	June 2021	Non-key	Audit and Standards Committee	<p>NECA Annual Governance Statement 2020/21</p>	None	<p>Tracy Davis</p> <p>Senior Manager – Assurance, Sunderland City Council</p>	Public

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				To consider and comment on the Annual Governance Statement for 2020/21		07342704254 tracy.davis@sunderland.gov.uk	
Overview and Scrutiny Committee							
The next meeting of the Overview and Scrutiny Committee is expected to be held in July 2021.							
Economic Development and Digital Advisory Board (EDDAB)							
The next meeting of EDDAB is expected to be held in July 2021.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 1 (a)	15 June 2021	Non-key	JTC	Appointment of JTC Committees This report seeks approval of the membership of the JTC Committees for 2021/22. The report also seeks approval for the reappointment of the Independent Chairs and Vice-Chairs for the JTC Audit and JTC OSC Committees.	None	Mike Barker mikebarker@gateshead.gov.uk	Public
JTC 1(b)	15 June 2021	Non-key	JTC	Programme of Committee Meetings This report seeks approval of the programme of committee meetings from June 2021 – May 2022.	None	Mike Barker mikebarker@gateshead.gov.uk	Public
JTC 1(c)	15 June 2021	Non-key	JTC	Transport North East – Transport Plan Progress report The Joint Transport Committee is recommended to note the content of the report.	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk	Public
JTC 1(d)	15 June 2021	Key	JTC	Enhanced Bus Partnerships Project Budget This paper seeks the approval from the Joint Transport Committee for authority to procure professional services and other support for the Enhanced Bus Partnership project up to the budgeted limit.	None	Philip Meikle Philip.meikle@transportnortheast.gov.uk	Private by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972
JTC 1 (e)	15 June 2021	Non-key	JTC	Active Travel Fund Update The report is for information and will provide an update on the Active Travel Fund activity in the North East.	None	Rachelle Forsyth-Ward Rachelle.forsythward@transportnortheast.gov.uk	Public
JTC 1 (f)	15 June 2021	Key	JTC	Bus Partnerships This paper seeks the approval from the Joint Transport Committee to a) Confirm to government their commitment to developing an Enhanced Partnership in line with the National Bus Strategy requirements b) Agree to issue formal notice of the intention to form an Enhanced Partnership, and to begin consultation with local bus operators in order to pursue it	Bus Back Better - The National Bus Strategy https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/980227/DfT-Bus-Back-Better-national-bus-	Philip Meikle Philip.meikle@transportnortheast.gov.uk	Public

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				c) Note the requirement for Local Authorities as statutory highway authorities for the area to commit to be part of the partnership program	strategy-for-England.pdf The Bus Services Act 2017 – Enhanced Partnership Guidance https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/959501/bus-services-act-2017-enhanced-partnerships-guidance.pdf		
JTC 1 (g)	15 June 2021	Key	JTC	Bus Partnerships Project Resources This paper seeks the approval from the Joint Transport Committee to commit additional financial resources to the Transport Strategy Unit budget for the purposes of developing an Enhanced Bus Partnership	None	Philip Meikle Philip.meikle@transportnortheast.gov.uk	Public
JTC 1 (h)	15 June 2021	Non-key	JTC	Tyne Pedestrian and Cycle Tunnels Update Members will be asked to approve the financial arrangements in relation to a contractor issue.	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk	Private by virtue of paragraph 5 of Part 1 of Schedule 12A of the Local Government Act 1972
Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
The next meeting is expected to be held in July 2021							
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC Audit 1 (a)	16 June 2021	Non-key	JTC Audit	Joint Transport Committee Internal Audit Report 2020/21	None	Tracy Davis	Public

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				To consider and comment on the Internal Audit Annual Report for 2020/21		Tracy.davis@sunderland.gov.uk	
JTC Audit 1 (b)	16 June 2021	Non-key	JTC Audit	Joint Transport Committee Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
The next meeting is expected to be held in July 2021							

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelc.lep.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>