

North of Tyne Combined Authority, Cabinet

Tuesday 4 June 2019 at 2.00 pm

Meeting to be held: Committee Room, Civic Centre, Newcastle upon Tyne, NE1 8QH

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SUPPLEMENTAL AGENDA

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Contact Officer: Victoria Miller
Tel: 0191 211 5118
Email: victoria.miller@newcastle.gov.uk

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Cabinet

4 June 2019

Subject: Appointments to Cabinet, committees and other bodies

Report of: Interim Monitoring Officer

Portfolio: All

Report Summary

This report sets out the membership of Cabinet and the proposed appointments to the committees of NTCA and other bodies, and the process to appoint Mayor's Ambassadors for Business and the Community and Voluntary Sector (CVS) respectively.

Recommendations

Cabinet is recommended to:

1. note the Cabinet membership set out at Appendix 1(a) and that the Mayor is to appoint a Cabinet member as Deputy Mayor;
2. agree the allocation of Cabinet portfolios set out at Appendix 1(b) and the schedule of meetings for the municipal year 2019/20 set out at Appendix 1(c);
3. agree the approach to the appointment of the Mayor's Ambassador for Business and the Mayor's Ambassador for CVS set out in section 2 below and authorise the Interim Head of Paid Service, in consultation with the Mayor, to finalise the details of and then implement the application processes;
4. agree the membership of the Overview and Scrutiny Committee, Audit and Standards Committee and the Housing and Land Board as set out in Appendix 3;
5. agree the appointment of members and substitute members to the Joint Transport Committee and the Tyne and Wear Subcommittee as set out in paras 6.1 and 6.2;
6. agree that Cllr Forbes shall be NTCA's representative on the board of Transport for the North (TfN) and that Cllr Jackson shall be the substitute member; and

7. agree that Cllr Johnson shall be NTCA's representative on TfN's Overview and Scrutiny Committee and that Cllr Pickard shall be the substitute member.

1. Cabinet Members, portfolios and appointment of Deputy Mayor

- 1.1 The table at Appendix 1(a) sets out the members and substitute members which each constituent council and the North East Local Enterprise Partnership ("NELEP") have appointed to NTCA's Cabinet.
- 1.2 The Mayor of NTCA is the chair of Cabinet. The Mayor must appoint one of the members of Cabinet as his deputy who will be able to exercise his functions and decision-making powers in his absence.
- 1.3 The table at Appendix 1(b) sets out the proposed allocation of Cabinet portfolios to the Cabinet members for Cabinet to consider. A proposed schedule of meetings of Cabinet and other committees is attached as Appendix 1(c)

2. Mayor's Ambassadors for Business and the CVS

- 2.1 The Mayor may nominate one person to be the Mayor's Ambassador for Business. As set out in para 6 of Part 2.2 of the Constitution (see Appendix 2(a) to this report), Cabinet must approve the process for that appointment which must include the following elements:
 - 2.1.1 a person can only be nominated by the Mayor for the role if he or she is resident, or operates a business, in the North of Tyne area, and he or she has been proposed by a recognised business organisation; and
 - 2.1.2 the person has submitted an application in accordance with a procedure and timetable determined by the Cabinet.
- 2.2 It is therefore proposed that the business organisations listed in Appendix 2(b) be contacted as to whether they wish to propose a candidate who will then be required to submit an application form setting out their relevant experience and skills for the role. The applications will be considered by an ad hoc panel comprising the Mayor and a Cabinet member from each local authority. The Mayor shall then nominate one of the candidates as the proposed Mayoral Ambassador who will be appointed if Cabinet agrees.
- 2.3 As noted in Part 2.2 of the Constitution, other mayoral ambassadors may be appointed and it is proposed that a Mayor's Ambassador for the CVS is also appointed (with the potential scope to appoint ambassadors for other sectors in the future). The process for that appointment will be the same as that described above, with the eligibility criteria being:
 - 2.3.1 a person can only be nominated by the Mayor for the role if he or she is resident, or works, in the North of Tyne area, and he or she has been proposed by one of the CVS organisations set out in Appendix 2(c); and

2.3.2 the person has submitted an application in accordance with a procedure and timetable determined by the Cabinet.

2.4 It is proposed that the Interim Head of Paid Service, in consultation with the Mayor, be authorised to finalise the details of the application process and then implement that process, with a report being brought to Cabinet in due course as to the decision to appoint the Mayor's Ambassador for Business and the Mayor's Ambassador for the CVS.

3. Overview and Scrutiny Committee (OSC)

3.1 The OSC comprises 3 members from each constituent authority. The composition of the OSC must reflect political balance across the authority as a whole. Taking account of recent local election results, the distribution of seats remains as follows:

Newcastle 2 Labour; 1 Liberal Democrat

North Tyneside 3 Labour

Northumberland 2 Conservative; 1 Labour

Substitute members must be appointed on the same basis. The proposed membership of the OSC is set out at Appendix 3(a)

3.2 The Chair of the OSC must be an appropriate person, ie an elected member from a group other than the Mayor's group. NTCA's Constitution envisages that Cabinet shall appoint the Chair of the OSC at its Annual Meeting, although Cabinet has previously delegated this decision to the OSC itself.

4. Audit and Standards Committee (ASC)

4.1 This Committee comprises 3 members from each constituent authority and one independent co-opted member who chairs the committee. The current independent chair is Doug Ross, who was appointed by Cabinet in February 2019. The membership of the ASC must also reflect political balance across the Authority, which results in the same allocation of seats as set out in paragraph 3.1. The proposed membership of the ASC is set out at Appendix 3(b).

5. Housing and Land Board (HLB)

5.1 The HLB is an advisory board. Part 2.4 of the Constitution provides that Cabinet shall appoint the members of the Board at its Annual Meeting. The proposed membership is set out at Appendix 3(c).

5.2 Following the election of the Mayor the appointment of the Inclusive Economy Board (which is another advisory board) will now be progressed and will be the subject of a report to Cabinet in the near future.

6 Joint Transport Committee (JTC)

6.1 NTCA must appoint 3 of its members to the JTC, one of whom shall be the Elected Mayor unless he agrees otherwise. NTCA must also appoint 3 substitute members. The following appointments are proposed:

Member	Substitute
Mayor Driscoll	Cllr McCarty
Mayor N Redfearn	Cllr C Johnson
Cllr P Jackson	Cllr W Daley

6.2 NTCA must also 2 members and 2 substitute members to the Tyne and Wear Subcommittee of the JTC. The following appointments are proposed:

Member	Substitute
Cllr J McCarty	Cllr A Ainsley
Cllr C Johnson	Cllr B Pickard

6.3 NTCA will also be required to appoint members to the Joint Overview and Scrutiny Committee and Joint Audit Committee which are linked to the JTC. These appointments will be dealt with in a future report to Cabinet.

7 Transport for the North

7.1 NTCA appoints one member (and one substitute member) to TfN's Board. It is proposed that these appointments will remain as follows:

Member	Substitute
Cllr N Forbes	Cllr P Jackson

7.2 Similarly, NTCA appoints one member (and one substitute member) to TfN's Overview and Scrutiny Committee. It is proposed that these appointments will remain as follows:

Member	Substitute
Cllr C Johnson	Cllr B Pickard

8. Potential Impact on Objectives

8.1 The appointments will enable the Authority to properly discharge its functions and assist in delivering the Authority's vision, policies and priorities.

9. Key Risks

9.1 None.

10. Financial and Other Resources Implications

10.1 There are no financial implications arising directly from this report.

11. Legal Implications

- 11.1 The proposals in this report reflect the requirements of the statutory order which created NTCA and the provisions of NTCA's Constitution.

12. Consultation/Engagement

- 12.1 The appointments to the Cabinet have been authorised by the constituent councils and Cabinet members have been consulted on the proposals in this report.

13. Appendices

- 1(a) Cabinet and substitute members
- 1(b) Cabinet portfolios
- 1(c) Schedule of meetings
- 2(a) Extract from Constitution relating to Mayor's Ambassador for Business
- 2(b) List of business organisations
- 2(c) List of CVS organisations
- 3(a) Membership of Overview and Scrutiny Committee
- 3(b) Membership of Audit and Standards Committee
- 3(c) Membership of Housing and Land Board

14. Background Papers

None

15. Contact Officer

John Softly, Interim Monitoring Officer

John.Softly@northoftyne-ca.gov.uk , Tel 0191 2777047.

Appendix 1 – Cabinet membership, portfolios and schedule of meetings

(a) Cabinet Membership

Cabinet Member	Substitute Member	Appointing Authority
Mayor Jamie Driscoll		Elected Mayor of NTCA
Cllr Nick Forbes	Cllr Ged Bell	Newcastle City Council
Cllr Joyce McCarty	Cllr Veronica Dunn	Newcastle City Council
Mayor Norma Redfearn	Cllr Carl Johnson	North Tyneside Council
Cllr Bruce Pickard	Cllr Carole Burdis	North Tyneside Council
Cllr Peter Jackson	Cllr C Homer	Northumberland County Council
Cllr Wayne Daley	Cllr N Oliver	Northumberland County Council
Andrew Hodgson	Mark Thompson	NELEP

(b) Allocation of Cabinet Member Portfolios

Portfolio	Portfolio Holder
Economic Growth	Cllr Bruce Pickard
Business Competitiveness	Cllr Nick Forbes
Place and Productivity	Cllr Peter Jackson
Education Improvement	Cllr Wayne Daley
Employability and Inclusion	Cllr Joyce McCarty
Housing and Land	Mayor Norma Redfearn

(c) Schedule of proposed Cabinet and Committee meetings for the municipal year 2019/20

[see attachment]

Appendix 2(a) – extract from Part 2.2 of NTCA’s Constitution

6. Mayor’s Ambassador for Business

- 6.1 The Mayor may nominate one person to be the Mayor’s Ambassador for Business and the Cabinet will appoint such a person to that role if a majority of voting members agree to the appointment, subject to paragraphs 6.2 and 6.3.
- 6.2 Any person who satisfies the following conditions is eligible to be nominated for appointment as the Mayor’s Ambassador for Business:
 - 6.2.1 the person is resident, or operates a business, in the area of one of the constituent councils; and
 - 6.2.2 the person is proposed to be the Mayor’s Ambassador for Business by a recognised business organisation.
- 6.3 A person may not be appointed as the Mayor’s Ambassador for Business unless they submit an application (in accordance with any application procedure and timetable determined by the Cabinet) and they satisfy both conditions in paragraph 6.2 at the date of their appointment.
- 6.4 The Mayor’s Ambassador for Business will hold his/her position for as long as the Mayor holds office or the Mayor, with the support of the majority of the voting members of Cabinet, terminates the Ambassador’s appointment.
- 6.5 The Mayor’s Ambassador for Business will attend Cabinet meetings as an observer but shall not be entitled to remain during those parts of a Cabinet meeting when the press and the public have been excluded.
- 6.6 The Mayor’s Ambassador for Business will comply with NTCA’s Code of Conduct for Members.
- 6.7 To assist and advise NTCA in fulfilling its responsibilities, further Mayoral Ambassadors representing other sectors such as the Community and Voluntary Sector may be appointed by a majority of the voting Cabinet Members.

Appendix 2(b) –business organisations

CBI

Federation of Small Businesses (FSB)

Entrepreneurs' Forum

North East England Chamber of Commerce

Appendix 2(c) –CVS organisations

VODA, North Tyneside

Northumberland Community Voluntary Action (Northumberland CVA)

CVS Newcastle

Voluntary Organisations Network North East (VONNE)

Appendix 3

(a) Appointments to NTCA's Overview and Scrutiny Committees

Constituent Authority	Members	Substitute Members
Newcastle City Council	Cllr P Holland Cllr L Wright Cllr A Lower	Cllr S Fairlie Cllr R Shatwell Cllr G Stone
North Tyneside Council	Cllr S Graham Cllr M Hall Cllr P Earley	Cllr M Thirlaway Cllr S Day Cllr S Cox
Northumberland Council	Cllr G Roughead Cllr G Stewart Cllr S Dungworth	Cllr R Dodd Cllr B Flux TBC

(b) Appointments to NTCA's Audit and Standards Committees

Constituent Authority	Members	Substitute Members
Newcastle City Council	Cllr C Penny-Evans Cllr A Chisholm Cllr A Lower	Cllr JP Stephenson Cllr S Postlethwaite Cllr G Stone
North Tyneside Council	Cllr R Glindon Cllr D Cox Cllr M Rankin	Cllr A McMullen Cllr J Hunter Cllr K Lee
Northumberland Council	Cllr M Swinburn Cllr J Watson Cllr S Dickinson	Cllr C Seymour Cllr J I Hutchinson TBC

(c) Appointments to NTCA's Housing and Land Board

Sir Edward Lister (Chair)	Chair of Homes England
Mayor Jamie Driscoll	Mayor of NTCA
Mayor Norma Redfearn CBE	Elected Mayor, North Tyneside Council
Pat Ritchie	Chief Executive, Newcastle City Council
Cllr John Riddle OBE	Housing Portfolio Lead, Northumberland CC
Cllr Joyce McCarty	Deputy Leader, Newcastle City Council
John Godfrey	Director of Corporate Affairs, Legal & General
Mark Henderson	Chief Executive, Home Group
Professor Glenda Cook	Professor of Nursing, Northumbria University
Paul Fiddaman	Chief Executive, Karbon Homes
Andrew Saunderson	Director of Development, Grainger PLC
Cllr Robbie Moore	Northumberland County Council
Peter Jordan	Group Director, Persimmon Homes
Richard Lambert	Chief Executive of National Landlords Association
Stephen Bell OBE	Chief Executive, Changing Lives

North of Tyne Combined Authority

Programme of Committee Meetings, Municipal Year 2019/20

	Day/ time	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cabinet	First or Last Tue at 2pm	4 Ann.	30	n/a	24	22	26	17*	28	25	24	28	n/a	2 Ann.
Audit and Standards Committee	3 rd Tue at 10am		26*	n/a	17				21			21	n/a	
Overview and Scrutiny Committee	2 nd Tue at 10am		2*	n/a		8		10	14	11**	10**		n/a	

*with exceptions

**provisional meeting

Meetings will take place at various venues within the Combined Authority's area.

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