

Leadership Board

19 June 2018

(2.00 - 3.25 pm)

Meeting held: Committee Room, Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL

APPROVED MINUTES

Present:

Councillor : S Henig (Vice-Chair, in the Chair)

Councillors: M Gannon, P Jackson, I Malcolm, G Miller and Mayor N Redfearn

North East Local G Hall
Enterprise
Partnership
Member:

1 APOLOGIES FOR ABSENCE (MEMBERS)

Apologies for absence were received from Councillor N Forbes and Mr A Hodgson.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MEMBERSHIP OF THE LEADERSHIP BOARD

Submitted: A report of the Monitoring Officer (previously circulated and copy attached to Official Minutes).

Members considered the report which invited them to consider the membership of the Leadership Board for the municipal year 2018/19 and make associated appointments.

RESOLVED – That:

- i. The membership of the Leadership Board for the municipal year 2018/19 be confirmed as set out in Appendix A of the report;
- ii. Regarding the appointment of Chairs and Vice-Chairs of the Leadership Board:

- The Leadership Board would not to appoint its Chair until the order establishing the emerging North of Tyne Mayoral Combined Authority has been made;
 - Councillor Simon Henig and Elected Mayor of North Tyneside Council Norma Redfern be appointed as Vice-Chairs of the Leadership Boar for the municipal year 2018/19; and
 - Mayor Norma Redfern be the designated Vice-Chair for signing the Annual Accounts of NECA;
- iii. Mr Andrew Hodgson be re-appointed as the non-voting Member of the Leadership Board representing the North East Local Enterprise Partnership during the municipal year 2018/19;
 - iv. Ms Gillian Hall be re-appointed as the Substitute Member for the Member of the Leadership Board who represented the North East Local Enterprise Partnership during the municipal year 2018/19; and
 - v. The existing Thematic Leads for the following Thematic Lead Areas: (i) Economic Development and Regeneration, (ii) Employability and Inclusion and (iii) Transport and Digital Connectivity, Councillors Iain Malcolm, Peter Jackson and Nick Forbes respectively, be re-appointed for the municipal year 2018/19.

4 MINUTES OF THE PREVIOUS MEETING HELD ON 20 MARCH 2018

The minutes of the previous meeting held on 20 March 2018 were approved as a correct record and signed by the Chair.

5 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 26 APRIL 2018

The minutes of the extraordinary meeting held on 26 April 2018 were approved as a correct record and signed by the Chair.

6 ANNOUNCEMENTS FROM THE CHAIR AND/OR THE HEAD OF PAID SERVICE

There were no announcements from the Chair or the Head of Paid Service.

7 APPOINTMENT OF COMMITTEES, AGREEMENT OF MEMBERSHIP, APPOINTMENT OF CHAIRS AND VICE-CHAIRS, APPOINTMENT OF MEMBERS TO OUTSIDE BODIES AND APPOINTMENT OF EXTERNAL AUDITOR

Submitted: A report of the Monitoring Officer (previously circulated and copy attached to Official Minutes).

Members considered the report which sought agreement to the continued establishment of the committees of the North East Combined Authority for the municipal year 2018/19, invited associated appointments and set out information on the appointment of External Auditor.

RESOLVED – That:

- i. The committees set out in Appendix A be appointed for the municipal year 2018/19;
- ii. The nominations for the membership of the committees and sub-committees of NECA, which had been received from the constituent local authorities, as set out in Appendix A, be accepted;
- iii. The term of office of the Independent Members of the Governance Committee (later at the meeting renamed as Audit and Standards Committee), and its Chair and Vice-Chair, Mr Mark Scrimshaw and Mr George Clark respectively, be extended for a further term of one year expiring on 19 June 2019;
- iv. The term of office of the Independent Person for the purpose of Standards Regime, Ms Stella Gardner, be extended for a period of one year expiring on 15 September 2019;
- v. The appointment of Chairs and Vice-Chairs for the municipal year 2018/19 be as follows:

Transport North East Committee

Councillor Nick Forbes, the Thematic Lead for Transport and Digital Connectivity be appointed as Chair of the Transport North East Committee.

Councillor Carl Marshall, a Portfolio Holder with responsibilities for Transport from Durham County Council and Councillor Glen Sanderson, a Portfolio Holder with responsibilities for Transport from Northumberland County Council be appointed as Vice-Chairs of the Transport North East Committee.

The appointment of the third Vice-Chair of the Transport North East Committee, a Portfolio Holder for Transport from one of the Tyne and Wear constituent local authorities, be delegated to the Transport North East Committee.

Transport North East (Tyne and Wear) Sub-Committee

The third Vice-Chair of the Transport North East Committee be the Chair of the Transport North East (Tyne and Wear) Sub-Committee.

The appointment of a Vice-Chair of the Transport North East (Tyne and Wear) Sub-Committee be delegated to the Transport North East Committee.

Economic Development and Regeneration Advisory Board

Councillor Iain Malcom, the Thematic Lead for Economic Development and Regeneration be appointed as Chair of the Economic Development and Regeneration Advisory Board.

The appointment of the two Vice-Chairs of the Economic Development and Regeneration Advisory Board (one from the Elected Members and one from the Business Representatives on the Advisory Board) be delegated to the Economic Development and Regeneration Advisory Board.

vi. Appointments to Outside Bodies for the municipal year 2018/19:

Councillor Nick Forbes be designated as Member to represent NECA on Transport for the North.

Councillor Carl Marshall be designated as an Alternate Member to represent NECA on Transport for the North in the instances when the Member was unable to attend.

Councillor Nick Forbes be designated as Member to represent NECA the Transport for the North Rail North Committee.

Councillor Carl Marshall be designated as an Alternate Member to represent NECA on the Transport for the North Rail North Committee in the instances when the Member was unable to attend.

Councillor Bruce Pickard be designated as Member to represent NECA on the Transport for the North Overview and Scrutiny Committee.

Councillor Michael Mordey be designated as an Alternate Member to represent NECA on the Transport for the North Overview and Scrutiny Committee.

vii. The position in relation to the appointment of Mazars as the External Auditor for NECA for 2018/19 be noted.

8 **PROGRAMME OF COMMITTEE MEETINGS**

Submitted: A report of the Monitoring Officer (previously circulated and copy attached to Official Minutes).

Members considered the report which sought their agreement to the programme of committee meetings for the municipal year 2018/19.

RESOLVED – That the proposed programme of committee meetings, as set out in Appendix A, be agreed.

9 **CONSENT TO THE OVERVIEW AND SCRUTINY COMMITTEE DECISION MAKING PROTOCOL**

Submitted: A report of the Monitoring Officer (previously circulated and copy attached to Official Minutes).

The Leadership Board considered the report which invited consent to the Decision-Making Protocol that had been adopted by the Overview and Scrutiny Committee.

RESOLVED – That:

- i. Consent be given to the Decision-Making Protocol adopted by the Overview and Scrutiny Committee on the 15 March 2018, in order that it may take effect; and
- ii. The Monitoring Officer and the Policy and Scrutiny Officer be instructed to implement the Protocol and provide advice and guidance to Officers regarding the Protocol and the required standards and to report the Leadership Board's comments back to the Overview and Scrutiny Committee.

10 **REVIEW OF CONSTITUTION**

Submitted: A report of the Monitoring Officer (previously circulated and copy attached to Official Minutes).

The Leadership Board considered the report which sought agreement to the amendments to the North East Combined Authority's (NECA) Constitution following the Monitoring Officer's routine annual review of the Constitution.

RESOLVED – That:

- i. The following changes to the NECA Constitution (as detailed in the report) be approved, which had been considered and endorsed by the Governance Committee at its meeting on 3 April 2018:
 - a. The change of name of the Governance Committee to the Audit and Standards Committee as discussed in 2.3 of the report;
 - b. The role of the Governance Committee to grant dispensations as discussed in 2.4 of the report;
 - c. Clarification that the independent Chair and Vice-Chair of the Governance Committee may be appointed to any sub-committee on the same basis as the independent person as discussed in 2.5 of the report;
 - d. The short notice procedure rules in Part 4.1 (paras 32 and 33) be amended as set out in 2.7 to 2.10 of the report;
 - e. Section 3.1 of the Constitution be amended to reflect the unanimity requirements set out in the Order creating NECA; and
 - f. Section 3.1 be amended to remove the introductory words and therefore to clarify and confirm the delegation given to Chief Officers as discussed in 2.14 and 2.15.

And

- ii. Authority be delegated to the Monitoring Officer to:
 - a. finalise the wording of the amendments to the Constitution to give effect to the changes agreed by the Leadership Board; and
 - b. approve and publish the Constitution containing those changes.

11 UPDATES FROM THEMATIC LEADS

(a) Economic Development and Regeneration Update

Submitted: An update report of the Thematic Lead for Economic Development and Regeneration (previously circulated and copy attached to Official Minutes).

Members considered the report which provided an update on activity and progress under the Economic Development and Regeneration theme of the Combined Authority.

RESOLVED – That the report be noted.

(b) Employability and Inclusion Update

Submitted: An update report of the Thematic Lead for Employability and Inclusion (previously circulated and copy attached to Official Minutes).

Members considered the report which provided an update on activity and progress under the Employability and Inclusion theme of the Combined Authority and the “Employability and Inclusion” and “Skills” themes of the Strategic Economic Plan.

RESOLVED – That the report be noted.

(c) Transport and Digital Connectivity Update

Submitted: An update report of the Thematic Lead for Transport and Digital Connectivity (previously circulated and copy attached to Official Minutes).

Members considered the report which provided an update on activity and progress under the Transport and Digital Connectivity theme of the Combined Authority.

RESOLVED – That the report be noted.

12 ECONOMIC DEVELOPMENT AND REGENERATION ADVISORY BOARD ANNUAL REPORT

Submitted: A report of the Thematic Lead for Economic Development and Regeneration (previously circulated and copy attached to Official Minutes).

Members considered the annual report which provided a summary of the work of the Economic Development and Regeneration Advisory Board in the previous municipal year 2017/18.

RESOLVED – That the report be noted.

13 DELEGATED DECISIONS: A) “SMARTER TRAVEL, SMARTER CITIES” PROPOSED EUROPEAN REGIONAL DEVELOPMENT FUND BID AND B) GO ULTRA LOW NORTH EAST PROGRAMME

Submitted: A report of the Thematic Lead for Transport and Digital Connectivity (previously circulated and copy attached to Official Minutes).

Members considered the report which provided an update on progress of the Smarter Travel, Smarter Cities bid and the Go Ultra Low North East programme and sought delegated authority for decisions associated with the progress of these projects.

RESOLVED – That delegated authority be given to the Head of Paid Service, in consultation with the Chief Finance Officer and the Monitoring Officer, to:

- i. sign-off and approve the submission of the final European Regional Development Fund bid (named “Smarter Travel, Smarter Cities”), due for submission by 21st August 2018, which would mitigate the risk of losing the funding to other areas; and
- ii. agree and authorise all activities necessary and desirable to deliver the Go Ultra Low North East Programme including, but not limited to, the commencement and conduct of all procurement exercises and the finalisation of all contracts and all other relevant legal documentation.

14 **PURCHASE OF SITE AT HOWDON FOR SATELLITE DEPOT BY NEXUS**

RESOLVED – That the consideration of this agenda item be deferred.

15 **DATE AND TIME OF NEXT MEETING**

Tuesday, 31 July 2018 at 2pm.

16 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED – That by virtue of paragraph 3 of Part 1 of Schedule 12A press and public be excluded from the remainder of the meeting for the duration of consideration of agenda items 17 (Confidential Minutes of the Previous Meeting held on 20 March 2018) and 19 (Project Approvals) because exempt information was likely to be disclosed and the public interest test against the disclosure was satisfied.