



Leadership Board, 13 November 2018

Decisions - Notification

Please Note: In accordance with the Constitution of the Combined Authority, key decisions will not be implemented pending any call-in.

Date of Publication: 16 November 2018

Any valid requests for call-in must be received by the Monitoring Officer by 5pm on 23 November 2018.

Agenda item	Decision	Contact Officer
Preliminary: Constitution	Unanimously agreed to proceed with the meeting, notwithstanding shorter notice than required in the Rules of Procedure.	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371
1 Membership of the Leadership Board, Appointment of Chair and Vice-Chair(s) and Designation of Thematic Leads for the Municipal Year 2018/19	<p>RESOLVED – That the Leadership Board:</p> <ul style="list-style-type: none"> i. Confirmed its membership for the municipal year 2018/19; ii. Appointed Cllr Iain Malcolm as its Chair for the municipal year 2018/19; iii. Appointed Cllr Simon Henig as its Vice-Chair for the municipal year 2018/19. iv. Noted the need at a future meeting to appoint or confirm the Thematic Leads for the municipal year 2018/19 for the following 	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371

	<p>Thematic Lead Areas: (i) Economic Development and Regeneration, (ii) Employability and Inclusion and (iii) Transport and Digital Connectivity and confirmed that Cllr Iain Malcolm would remain Thematic Lead for Economic Development and Regeneration for the time being ; and</p> <p>v. Confirmed the appointment of the current non-voting member (Mr Andrew Hodgson) and substitute non-voting member (Ms Gillian Hall) from the North East Local Enterprise Partnership (North East LEP) on the Leadership Board as a non-voting Member and a Substitute Member.</p>	
2. Apologies for Absence (Members)	None	
3. Declarations of Interest	None	<p>Peter Judge peter.judge@northeastca.gov.uk 07342 069 371</p>
4. Minutes of the Previous Meeting	Approved as a correct record.	<p>Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118</p>
5. Announcements from the Chair	None.	
6a. Adoption of a revised Constitution (including provisions for the formation of a Joint Transport Committee and designation of a new principal office)	<p>RESOLVED – That the Leadership Board:</p> <p>i. Adopted a revised Constitution for NECA in the form set out in the Appendix to the paper, with immediate effect.</p> <p>ii. Noted that this Constitution superseded the previous Constitution for NECA.</p> <p>iii. Noted the changes to the role of the Leadership Board, particularly in relation to transport powers.</p>	<p>Peter Judge peter.judge@northeastca.gov.uk 07342 069 371</p>

	<ul style="list-style-type: none"> iv. Noted the Constitution constituted a Joint Transport Committee in accordance with NECA’s obligations under Article 8 of the Newcastle Upon Tyne, North Tyneside and Northumberland Combined Authority (Establishment and Functions) Order 2018. v. Noted that the Constitution also constituted the North East Joint Transport Committee as a joint committee of NECA and the North of Tyne Combined Authority for the purposes of Sections 101 and 102 of the Local Government Act 1972. vi. Noted that the Constitution designated a new principal office for NECA as 1 St James’ Gate, Newcastle upon Tyne, NE1 4AD. vii. Noted that the Constitution would be published on the NECA website. 	
<p>6b. Appointment of the Statutory Officers (including the appointment of a Deputy Statutory Officer)</p>	<p>RESOLVED – That:</p> <ul style="list-style-type: none"> i. There be no change in the appointment of the Head of Paid Service, Monitoring Officer (Chief Legal Officer) or the Chief Finance Officer; ii. Patrick Melia be appointed to the role of Deputy Head of Paid Service; iii. John Hewitt be appointed to the role of Deputy Chief Finance Officer; and iv. Elaine Waugh be appointed to the role of Deputy Monitoring Officer. 	<p>Peter Judge peter.judge@northeastca.gov.uk 07342 069 371</p>
<p>6c. Appointment of NECA’s Committees</p>	<p>RESOLVED – That the Leadership Board:</p>	<p>Peter Judge peter.judge@northeastca.gov.uk</p>

<p>and Sub-Committees, including Confirmation of Membership and appointment of Chairs, Vice-Chairs and Independent Persons, Appointments to the North East Joint Transport Committees and Appointment to Outside Bodies for the Municipal Year 2018/19</p>	<ul style="list-style-type: none"> i. Appointed committees for the municipal year 2018/19, as set out in Appendix A (parts A to D); ii. Appointed committee Members for the municipal year 2018/19, as set out in Appendix A (parts A to D); iii. Confirmed the continued appointment of Chairs and Vice-Chairs of the committees for the municipal year 2018/19; iv. Confirmed the continued appointment of Ms Stella Gardner as the Independent Person for the purpose of Standards Regime, Audit and Standards Committee; v. Appointed Members and substitute Members to the North East Joint Transport Committee, as set out in Appendix A, part E; vi. Nominated Members and substitute Members to the committees and sub-committees of the North East Joint Transport Committee, for consideration by the Joint Transport Committee as set out in Appendix A (part F to H); vii. Agreed that a nomination for the Member to represent NECA on the Transport for the North Board would be made by Durham County Council; viii. Delegated approval of outstanding appointments of members to fill vacancies on the boards and committees identified in the paper to the Monitoring Officer, with agreement that the Monitoring Officer would circulate Transport for the North nominations to the Leaders for approval in advance of any decision; ix. Noted that the Monitoring Officer had authority in the Constitution to agree any mid-year changes to appointments on behalf of the Leadership Board; and x. Noted the position in relation to the continued appointment of Mazars as the External Auditor for 2018/19. 	<p>07342 069 371</p>
<p>6d. Delegation of Functions</p>	<p>RESOLVED – That the Leadership Board:</p>	<p>Peter Judge peter.judge@northeastca.gov.uk</p>

	<ul style="list-style-type: none"> i. Agreed and adopted a new Scheme of Delegation for NECA as set out in the appendix to the paper. ii. Noted the framework of delegation and reservation of authority in NECA. 	07342 069 371
6e. Approval of Policies and Strategies to be included in the Policy Framework	<p>RESOLVED – That the Leadership Board:</p> <ul style="list-style-type: none"> i. Confirmed that the Budget and Policy Framework of NECA continued to consist of the Strategic Economic Plan and the Transport Plan and NECA’s budget. ii. Noted the approval process of other policies and strategies that are subordinate to the Budget and Policy Framework. 	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371
6f. Adoption of a New Common Seal	<p>RESOLVED – That the Leadership Board:</p> <ul style="list-style-type: none"> i. Agreed that the North East Combined Authority adopt a new Common Seal with the impression depicted at 2.1 of the paper. ii. Noted that the Monitoring Officer had responsibility for the safe custody and use of the Common Seal in accordance with the Constitution. 	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371
6g. Accountable Body responsibilities and Deed of Co-operation	<p>RESOLVED – That the Leadership Board:</p> <ul style="list-style-type: none"> i. Noted the Deed of Cooperation made on the 4th July 2018 and endorsed the proposals made in relation to the orderly transition of the Regional Transport functions. ii. Noted the proposals to be made to the North East LEP Board in relation to any change to the accountable body for the North East LEP. 	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371

<p>6h. Revised Programme of Committee Meetings, Municipal Year 2018/19</p>	<p>RESOLVED – That the Leadership Board agreed the proposed programme of committee meetings, as set out in Appendix A.</p>	<p>Peter Judge peter.judge@northeastca.gov.uk 07342 069 371</p>
<p>7. Budget and 2019/20 Budget Setting Process</p>	<p>RESOLVED – That the Leadership Board:</p> <ul style="list-style-type: none"> i. Received the report; ii. Noted the Budget position for 2018/19 set out in section 1.5; iii. Approved the 2019/20 Budget Setting Process and Timetable, set out in sections 1.8 to 1.14, which was an exception to the normal budget setting timetable set out in the Constitution; iv. Agreed the following proposals for the basis of consultation about the NECA 2019/20 Revenue Budget; <ul style="list-style-type: none"> a. The £250,000 contribution towards the North East Local Enterprise Partnership (North East LEP), funded by an equal contribution of £35,714.29 from the seven councils in the North East LEP area, which was required to match fund government grant, to be continued in 2019/20; b. NECA to maintain sufficient capacity to meet its statutory requirements. The budget would be developed and presented to the Leadership Board in detail in February 2019 once key decisions were made by the constituent authorities to enable its preparation; c. The contribution to the Invest North East England (INEE) team was subject to discussion with constituent councils and the North East LEP. The current council contributions 	<p>Paul Woods paul.woods@northeastca.gov.uk 07446936840</p>

	<p>of £140,000, £20,000 from each council were proposed to be continued for 2019/20, as outlined in section 2.2;</p> <p>d. The North East LEP budget was being prepared to reflect its responsibilities and the estimated available resources for 2019/20 and more detailed information would be included in the February Leadership Board report.</p> <p>v. Agreed that the information in the report would be incorporated with information relating to the Transport Budget to be considered and agreed by the new Joint Transport Committee as part of a two-month budget consultation process.</p>	
8. Progress with Major Economic Initiatives	RESOLVED – That the Leadership Board noted the contents of the report and the scale and opportunity presented by the economy of the new NECA area.	Vince Taylor vince.taylor@sunderland.gov.uk 0191 561 1722
9. Date and Time of Next Meeting	Tuesday 4 December 2018 at 2pm.	Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118
10. Exclusion of Press and Public	By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 press and public was excluded from the remainder of the meeting for the duration of consideration of agenda items 8 (Confidential Minutes of the Previous Meeting) and 9 (Project Approvals) because exempt information was likely to be disclosed and the public interest test against the disclosure was satisfied.	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371
11. Confidential Minutes of the Previous Meeting	Approved as a correct record.	Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118

