

**Decision Title:**

Microsoft Solutions Provider Contract Award – Connect to Work

**Is this decision Key or Non-key?**

Non-key

**If the decision is Key, has the decision been published on the Forward Plan?**

Not applicable

**Is this decision subject to Call-in?**

No

**Decision:****Option 1: Non-confidential decision:**

To approve the award of a contract of up to £268,345 to Hitachi Solutions, for the development and maintenance of customer relationship management (CRM) solution for the Connect to Work programme using a Microsoft Power Platform solution, and maintenance of wider Microsoft Power Platform products.

**Delegation:**

Delegation GD4 empowers the Director of Operation, as a Delegated Officer, to authorise (subject to Financial Regulations) the award of a contract for goods, works and/or services up to a value of £250,000.

At the cabinet meeting held on 26 November 2024 Cabinet agreed the Connect to Work programme which authorised the Chief Executive, in consultation with the Director of Finance and relevant Cabinet Member, to approve the commissioning approach including the Delivery Plan and Grant Cost Register (Minute number C481124)

**Consultation:**

Cabinet Member:	Yes
Monitoring Officer:	Yes
Director of Finance and Investment:	Yes

**Name and Title of the Decision-Maker:**

Henry Kippin, Chief Executive

**Contact Officer:**

Emily Carlson, Senior Programme Manager – Performance and Transformation

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**Signature (Decision-Maker)**

Date of signing 04/07/2025

A handwritten signature in blue ink, appearing to read 'H Kippin', is written over the date.