

NORTH EAST JOINT TRANSPORT COMMITTEE
RECORD OF DELEGATED DECISION BY OFFICER

1. Subject of decision

Procurement Award Extension – Framework agreement for provision, installation, operation and maintenance of electric vehicle charging units for the taxi and private hire industry

Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution)

Joint Transport Committee Scheme of Delegation -- Proper Officer for Transport

4: Subject to the agreement of the Chief Finance Officer:

(ii) Where a contract contains provision for the extension to the contract period, the exercise of such extensions

This decision has been delegated to one or more officer(s) under:

- (a) A specific express authorisation was given to make and enter into appropriate contracts in relation to each project after specified consultation.
- (b) a general authorisation to take such decisions **and**, the effect of the decision is to:
- (i) grant a permission or license;
 - (ii) affect the rights of an individual; or
 - (iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

2. Name and Title of Decision Maker

Tobyn Hughes, Managing Director, Transport North East

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3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive Summary

The region was awarding funding through OLEV's Taxi Fund to install 10 x electric vehicle (EV) charging infrastructure specific to the taxi and private hire trade in order to encourage the transition to ultra-low emission vehicles as well as engagement activity

A open procurement process was undertaken in 2020 by Gateshead Council via the NEPO portal to procure an operator who will deliver the Office for Low Emission Vehicles' (OLEV) Taxi project.

A full procurement has been carried out in order to procure an operator who will design, install, operate and maintain these newly installed EV charging points in the region.

An appointment was made to Swarco UK Limited on the 7th February 2020 for a two-year framework contract with options to extend for a further 2 x 12months. This delegation is to extend the framework contract for a single 12month period to facilitate the completion of the remaining two chargers.

5. Decision(s)

To extend the framework contract with Swarco UK Limited for a period of 12months from the 7th February 2022 to the 7th February 2023.

5(b) If Exempt or Confidential, please provide a reason:

6. Alternative options considered

There were no alternative options.

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7. Reasons for the Decision(s)

To support the region's Taxi and private hire charging project encouraging an uptake in zero emission vehicles for the sector.

8. Contact Officer

Name: Andrew Dorrian
Title: Senior Transport Planner
E-mail: Andrew.Dorrian@transportnortheast.gov.uk
Tel: 07546653413

9. Date of Publication

17/12/2021

10. Date of Call-In Deadline

n/a (not a key decision)

11. Implementation Date

14/12/2021

Signature of the Decision-Maker



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Please return the following to Emma Reynard in Democratic Services (emmareynard@gateshead.gov.uk) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

Decisions must not be implemented until the call-in process is completed. Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.