

NORTH EAST JOINT TRANSPORT COMMITTEE
RECORD OF DELEGATED DECISION BY OFFICER

1. Subject of decision

Electric Vehicle Charging Points

Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution)

JOINT TRANSPORT COMMITTEE MEETING - 16 MARCH 2021:

AGENDA ITEM 9

NORTH EAST ELECTRIC VEHICLE INFRASTRUCTURE – AGREEMENT OF LOCAL GROWTH FUND PROJECT

RESOLVED: The North East Joint Transport Committee:

- (i) Agreed to the sites listed in paragraph 1.3 of the report for the installation of EV charging assets using the available grant funding; and
- (ii) Delegated authority to the Managing Director, Transport North East to:
 - (a) negotiate and agree the detailed locations of the EV assets and acquisition of the land required for their installation, operation and future maintenance; and
 - (b) procure and appoint a supplier (or suppliers) of the EV charging equipment and appropriate future maintenance arrangements following consultation with the Chief Finance Officer and Monitoring Officer.

This decision has been delegated to one or more officer(s) under:

- (a) A specific express authorisation was given to make and enter into appropriate contracts in relation to each project after specified consultation.
- (b) a general authorisation to take such decisions **and**, the effect of the decision is to:
 - (i) grant a permission or license;

NORTH EAST JOINT TRANSPORT COMMITTEE
RECORD OF DELEGATED DECISION BY OFFICER

- (ii) affect the rights of an individual; or
- (iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

2. Name and Title of Decision Maker

Tobyn Hughes, Managing Director, Transport North East

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive Summary

A procurement exercise has been carried out to procure a supplier who will install, operate and maintain seven electric vehicle rapid charging sites across the region, using funding from the Local Growth Fund.

Following advice from our procurement department, we utilised an existing framework which included a specific EV charging infrastructure lot.

Three bids were submitted and, following a scoring exercise, a prospective operator has been identified. They offer excellent value for money and propose a 5p revenue share for every kW used to TNE.

The tender price of £349,580 falls within the available budget of £500,000.

5. Decision(s)

Swarco UK Limited will be notified of the intention of Transport North East to award the contract and enter into the agreement. A contract will be prepared and sent to them for signature.

5(b) If Exempt or Confidential, please provide a reason:

NORTH EAST JOINT TRANSPORT COMMITTEE
RECORD OF DELEGATED DECISION BY OFFICER

6. Alternative options considered

There were no alternative options.

7. Reasons for the Decision(s)

To support the region's electric vehicle rapid charger infrastructure programme by providing new chargers in key locations within each local authority area, assisting in our decarbonisation goals.

8. Contact Officer

Name: John Bourn
Title: Senior Specialist Transport Planner
E-mail: John.Bourn@transportnortheast.gov.uk
Tel: 07546 653405

9. Date of Publication

22 July 2021

10. Date of Call-In Deadline

n/a (not a key decision)

11. Implementation Date

NORTH EAST JOINT TRANSPORT COMMITTEE
RECORD OF DELEGATED DECISION BY OFFICER

Signature of the Decision-Maker



.....

Please return the following to Emma Reynard in Democratic Services
(emmareynard@gateshead.gov.uk) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

Decisions must not be implemented until the call-in process is completed. Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.