

**Decision Title:**

North East Warm Homes One Stop Shop Service Contract Award

**Is this decision Key or Non-key?**

Non-key

**Is this decision subject to Call-in?**

No

**Decision:****Confidential decision:**

Approve the award of contract to deliver the North East Warm Homes One Stop Shop service to Energy Saving Trust Enterprises Limited at a cost of £2,312,360.

Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, Information relating to the financial or business affairs of any person (including the authority holding that information).

**Delegation:**

Decision C24/7/24 of Cabinet meeting held on 30 July 2024 - North East CA Cabinet delegated authority to the Chief Executive to progress subsequent business cases and make investment decisions associated with the activity described within the Strategic Portfolio Plans, in consultation with the Mayor and relevant Portfolio Holder, subject to the thresholds which are included within the adopted Single Assurance Framework. This included the following: 'Investment approvals over £1m and up to £5m are to be approved by the Chief Executive in consultation with the Finance and Investment Board, the S73 Officer and Monitoring Officer, under the Cabinet approved delegated authority'.

On 30<sup>th</sup> June 2025 the Chief Executive approved via Delegated Decision the allocation of up to £4,215,575 of North East CA Investment Fund to deliver the Retrofit Programme 2025-27. This included approval to commence procurement of a supplier to deliver the North East Warm Homes One Stop Shop service, with a maximum budget of up to £2,434,062.

**Consultation:**

Cabinet Member:	Yes
Monitoring Officer:	Yes
Director of Finance and Investment:	Yes

**Name and Title of the Decision-Maker:**

Dr Henry Kippin, Chief Executive, North East Combined Authority

**Contact Officer:**

Phil Witcherley  
Director of Economic Growth and Innovation

[Phil.witcherley@northeast-ca.gov.uk](mailto:Phil.witcherley@northeast-ca.gov.uk)

**Signature (Decision-Maker)**

**Date of signing 10/09/2025**

A handwritten signature in blue ink, appearing to read 'H. P. M.', is positioned to the right of the signature label.