

## NORTH EAST JOINT TRANSPORT COMMITTEE

### RECORD OF DELEGATED DECISION BY OFFICER

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#### 1. Subject of Decision

Devolution Preparation – Professional Services

#### 2. Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution or Decision Notice)

Item 12: Devolution Preparation – Professional Services Decision Notice Joint Transport Committee 20<sup>th</sup> June 2023

This decision has been delegated to one or more officer(s) under:

(a) A specific express authorisation was given to the Managing Director Transport North East in consultation with the Chief Finance Officer by the Joint Transport Committee on 20.06.2023 to make and enter into appropriate contracts in relation to each project after specified consultation.

(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

#### 3. Name and Title of Decision Maker

Tobyn Hughes, Managing Director, Transport North East

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#### 4. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

#### 5. Executive Summary

The North East Joint Transport Committee agreed the proposals to procure professional services and other support for devolution preparations. The first task associated with preparing for CRSTS and the feature of this commission is to assemble a viable programme of investments taking information supplied by TNE and our local authorities to independently assess each scheme with a view of advancing the development of schemes throughout 2023 and 2024.

#### 6. Decision(s)

**6(a)** As set out in the 'Recommendations' section of the Delegated Decision Report to procure professional services to support in the preparation of the City Region Sustainable Transport Settlement business case.

This decision is confidential.

**6(b) If Exempt or Confidential, please provide a reason:**

Confidential – Not for publication by virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972,

Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

#### 7. Alternative options considered

Not procuring the services which could lead to programme development milestones being missed.



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#### 8. Reasons for the Decision(s)

The challenging timescales for procurement and project development mean that the delivery of required activity would be unachievable by May 2024 if formal JTC sign off is sought each time that the procurement of consultancy support is required.

#### 9. Contact Officer

Jonathan Bailes  
Interim Assistant Director, Funding & Programmes, Transport North East  
[Jonathan.Bailes@transportnortheast.gov.uk](mailto:Jonathan.Bailes@transportnortheast.gov.uk)

#### 10. Date of Publication

24 July 2023

#### 11. Date of Call-In Deadline

N/A

#### 12. Implementation Date



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**Signature of the Decision Maker**

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Please return the following to Emma Reynard in Democratic Services ([emmareynard@gateshead.gov.uk](mailto:emmareynard@gateshead.gov.uk)) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

**Decisions must not be implemented until the call-in process is completed.** Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.