

**Decision Title:**

Retrofit Programme 2025-27 – Low Interest Loan Approval of Delivery Approach

**Is this decision Key or Non-key?**

Non-key

**Is this decision subject to Call-in?**

No

**Decision:****Non-confidential decision:**

1. Approve the delivery model for the Low Interest Domestic Retrofit Loan as set out in the specification.
2. Approve commencement of procurement to appoint a specialist provider on a fixed-price service contract within the previously allocated programme budget of up to £1.6m.

**Delegation:**

Officer delegations under Part 2.7 of the North East CA Constitution (Scheme of Delegations):

HPS3 To discharge any function of the Authority which has not been specifically delegated to another officer, Committee or reserved to the Cabinet under Part 2.1 of this Constitution, and to direct any officer not to exercise a delegated function in special circumstances unless they are required to do so by law.

HPS13 To authorise all stages of the procurement process for a contract for:

- a. goods and/or services up to a value of £5m;
- b. works up to a value of £5m.

HPS14 To authorise the award of a contract for:

- a. goods and/or services up to a value of £5m;
- b. works up to a value of £5m.

**Consultation:**

Cabinet Member:	Yes
Monitoring Officer:	Yes
Director of Finance and Investment:	Yes

**Name and Title of the Decision-Maker:**

Dr Henry Kippin, Chief Executive, North East Combined Authority

**Contact Officer:**

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**Signature (Decision-Maker)**

A handwritten signature in blue ink, appearing to read 'Laura Hood', written in a cursive style.

**Date of signing 05/05/2026**