

Officer Delegated Decision Record

Decision Title:

North East Trade and Investment Strategy - Procurement

Is this decision Key or Non-key?

Non-Key

If the decision is Key, has the decision been published on the Forward Plan?

Not applicable

Is this decision subject to Call-in?

No

Decision:

Option 1: Non-confidential decision:

The Director of Economic Growth & Innovation has approved:

- the use of Regional Investment Framework funding to deliver the agreed activities set out in the MOU (See Appendix A).
- the procurement of a supplier to develop the North East Inward Investment and Trade Strategy and Delivery Framework and enter into a contract valued at up to £120,000.

Delegation:

Part 2.7 of the Constitution Section A: Delegations to all the Delegated Officers

Delegation GD3 empowers the Delegated Officers 'to authorise the procurement process for a contract for:

- a. goods and/or services up to the value of £250,000;
- b. works up to a value of £250,000.

Delegation GD4 empowers the Delegated Officers 'to authorise the award of a contract for:

- a. goods and/or services up to a value of £250,000;
- b. works up to a value of £250,000.'

Consultation:

Cabinet Member:	Yes
Assistant Director Legal and Governance:	Yes
Director of Finance and Investment:	Yes

Name and Title of the Decision-Maker:

Phil Witcherley, Director of Economic Growth and Innovation

Contact Officer:

Lizzie Lunn elizabeth.lunn@northeast-ca.gov.uk

Signature (Decision-Maker)A handwritten signature in black ink, appearing to read 'Phil Witcherley', written over a light blue horizontal line.

Date of signing: 24 September 2026