Officer Delegated Decision Record

Decision Title:

Small Venues Fund – Appointment of Fund Administrator

Is this decision Key or Non-key?

Non-key

If the decision is Key, has the decision been published on the Forward Plan?

Not applicable

Is this decision subject to Call-in?

No

Decision:

Confidential decision:

Approve and authorise £250,000 of integrated settlement (Economic Development and Regeneration pillar) to support the appointment of the fund administrator for the Small Venues Fund.

Further details regarding this decision as set out in the report to the Chief Executive is confidential and not for publication by virtue of paragraph(s) 3 Information relating to the financial or business affairs of any person (including the authority holding that information).

Delegation:

Delegation Scheme, Part 2.7 of the Constitution; HPS 16: Delegations to the Head of Paid Service authorises the Chief Executive to agree an increase in a grant offer or agreement where the value of the grant after the proposed extension or variation will not exceed £5m.

Consultation:

Cabinet Member:	Yes
Assistant Director Legal and Governance:	Yes
Director of Finance and Investment:	Yes

Name and Title of the Decision-Maker:

Dr. Henry Kippin, Chief Executive, North East Mayoral Strategic Authority

Contact Officer:

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Signature (Decision-Maker) 

Date of signing: 30 October 2026